

## ORGANIZATIONAL MEETING

January 4, 2016

The 2016 Organization Meeting was held on January 4, 2016, at 1:00 p.m. at the Shenango Township Municipal Building, with Supervisors Russell Riley, Albert Burick, III, and Frank Augustine present.

Present at the Meeting:

Bill Phillips  
Gale Tillia  
Brenda Phillips

Shirley Sallmen  
Bill Cheslock

The meeting was opened with a salute to the flag.

Public Comment:

Bill Phillips, Highview Drive, questioned the status of a nepotism policy, drug and alcohol policy, sexual harassment policy, etc. Mr. Burick said he spoke with other townships regarding a nepotism policy and several said you do not want to do that. Mr. Riley said the supervisors are looking into these policies currently. Bill Cheslock, Old Princeton Road, said jobs should be posted and the best qualified person hired. A discussion was held regarding the current part-time workers in the Public Works Department.

Bill Phillips asked if there was a surplus or deficit this year. Mr. Burick said there was a surplus. Mr. Phillips asked if it was comparable to the previous \$300,000.00. Mr. Burick said the CPA does the audit and the amount is probably comparable.

Shirley Sallmen, Old Princeton Road, asked why the time and date of the meeting was changed. Mr. Burick explained that it was not changed, there was just some confusion as to the actual time and date.

Gale Tillia, Harmony Baptist Road, asked who is responsible for the readings on the fuel pumps. Mr. Riley said there is a log kept and the foreman then reports to the supervisors. Mr. Burick said there is a camera for the pumps. Mr. Tillia asked if Mr. Burick gets paid for the meetings. Mr. Burick said he receives a lump sum. Solicitor Perrotta said he cannot receive double compensation. Mr. Tillia asked how things work with the bargaining unit when there is immediate family working. Solicitor Perrotta said when the bargaining unit negotiated, Mr. Riley and Mr. Albertini abstained, and then he explained the procedure.

Bill Cheslock, Old Princeton Road, said the Township should meet with the school and buy the former YDC.

Brenda Phillips, Highview Drive, asked why the Township is still paying part-time help. Mr. Burick said they are fixing potholes, working on Cochran Hill Road and are going to be painting the building.

Dave Wagner, Old Butler Road, asked who will be the road master. The supervisors explained how this will work.

Motion by Mr. Riley second by Mr. August to nominate Russell Riley as Temporary Chairman. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to elect Russell Riley as Chairman. Motion carried.

Motion by Mr. Burick second by Mr. Riley to nominate and elect Mr. Augustine as Vice-Chairman. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to hold the Shenango Township Municipal Building, 1000 Willowbrook Road, as the place for the monthly Board of Supervisors regular meetings and establishing the time of the regular meeting as the second Thursday of each month at 6:00 p.m. Motion carried.

Motion by Mr. Burick second by Mr. Riley to designate New Castle News for the publication of Township legal notices. Motion carried.

Motion by Mr. Augustine second by Mr. Riley to appoint Albert D. Burick, III, as Township Secretary. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to have the Shenango Township Board of Auditors set pay for Township Secretary position. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Denise Allwine Assistant Township Secretary. Motion carried.

Motion by Mr. Riley second by Mr. Augustine to appoint Albert D. Burick, III, Township Treasurer. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to have the Shenango Township Board of Auditors set pay for Township Secretary position. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Mary Gay Assistant Township Treasurer. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Russell Riley and Frank Augustine as Roadmasters as needed. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to have the Shenango Township Board of Auditors set pay for Township Roadmasters position. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Lou Perrotta as Township Solicitor. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Paula Cialella as Zoning Solicitor. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint RAR and Associates as Township Engineers. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Anthony Sbarra as the Sewage Enforcement Officer, and Maurice Waltz as an alternate. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Phillip Weiner and Company as Township Auditor. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Thomas Maciarelo as Township Payroll service. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Richardson Inspection Services as Township Building Inspector. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Mike Lynch as Township Zoning Officer. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint William Albertini as Public Works Liaison. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Berkheimer and Associates as Earned Income, LST and Delinquent Per Capita Tax Collector. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Bill Brown as Shenango Township representative to the Lawrence County Tax Collection Committee, with Roberta Filer, as the alternate and Albert Burick, III, as the second alternate. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Darrin Cwynar as the Officer in Charge. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Justin Data as Emergency Management Coordinator. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Josh Riley as Deputy Emergency Management Coordinator. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Albert Burick, III, as the Right-to-Know Officer. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Adam Garczewski to the position of Chairman of the Shenango Township Vacancy Board for a one-year term until the first Monday in January 2017. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Albert Burick, III, the representative to the Lawrence County Council of Governments. Motion carried.

Motion by Mr. Burick second by Mr. Riley to appointment Frank Augustine as the alternate representative to the Lawrence County Council of Governments. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appointment Albert Burick, III, as the Chief Administrative Officer of the Uniformed Pension Plan. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to set the Treasurer's bond at \$700,000.00. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to set the Assistant Treasurer's bond at \$400,000.00. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to nominate Andy Piccuta, Jr., for the first of two positions on the Shenango Township Planning Commission for a four-year term until the first Monday in January 2020. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to nominate Charles Cusick for the second of two positions on the Shenango Township Planning Commission for a four-year term until the first Monday in January 2020. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to schedule regular Shenango Township Planning Commission meetings on the preceding Tuesday before the regular monthly meeting of the Township Board of Supervisors each month at 6:00 p.m. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain William Foster as chairman for the first of two positions on the Shenango Township Zoning Hearing Board for a four-year term until the first Monday in January 2020. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to nominate Andy Bruno for the second of two positions on the Shenango Township Zoning Hearing Board for a four-year term until the first Monday in January 2020. Motion carried.

Motion by Mr. Burick second by Mr. Riley to table until the next monthly meeting the nomination for the first of four positions on the Shenango Township Agricultural Security Board for a four-year term until the first Monday in January 2020. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to table until the next monthly meeting the nomination for the second of four positions on the Shenango Township Agricultural Security Board for a three-year term until the first Monday in January 2019. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to table until the next monthly meeting the nomination for the third of four positions on the Shenango Township Agricultural Security Board for a two-year term until the first Monday in January 2018. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to table until the next monthly meeting the nomination for the fourth of four positions on the Shenango Township Agricultural Security Board for a one-year term until the first Monday in January 2017. Motion carried.

Motion by Mr. Burick second by Mr. Riley to appoint Frank Augustine to the one vacant seat of the Agricultural Security Board as the supervisor member. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to approve no employee pension contribution to the Non-uniformed Pension Plan for the year 2015. Motion carried.

Motion by Mr. Burick second by Mr. Augustine that the 14 holidays be set as follows:

New Year's Day	Fourth of July	Veteran's Day
Good Friday	Labor Day	Thanksgiving Day
Memorial Day	Election Day	Martin Luther King Day
The Day after Thanksgiving and Christmas Day		Presidents' Day
The Day before or after New Year's Day		

Motion carried.

Motion by Mr. Burick second by Mr. Augustine to recommend to the Board of Auditors that the Roadmaster and Secretary/Treasurer be granted the same holidays and benefits as other employees. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to approve the continued use of WesBanco Bank and Huntington Bank as depositories for Township funds. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to allow the Board of Supervisors to attend the State Conventions, with the Chairman to serve as the voting delegate. Motion carried.

Motion by Mr. Burick second by Mr. Augustine for two supervisors to serve as signatories on behalf of the Board of Supervisors. Motion carried.

Shirley Sallmen asked why not split the Secretary-Treasurer's salary and have another person help and save money. Mr. Burick and Mr. Riley explained the position.

Bill Phillips asked if either of the men in the EMA position was approved by the governor last year. Mr. Burick said yes. Mr. Phillips asked the status of the Comprehensive Plan. Mr. Burick said it should probably be done within the next three weeks. Mr. Riley said the sewer work should begin in September or October of 2016. Mr. Burick said water should begin three months after the sewer work.

Motion by Mr. Burick second by Mr. Augustine to adjourn.