

## ORGANIZATIONAL MEETING

January 2, 2018

The 2018 Organization Meeting was held on Tuesday, January 2, 2018, at 12:00 noon at the Shenango Township Municipal Building, with Supervisors Albert Burick, III, Frank Augustine and Brandon Rishel present.

Present at the Meeting:

Charles Johnson  
Brenda Stewart

Brenda Phillips

The meeting was called to order and opened with a salute to the flag.

Mr. Augustine announced the supervisors held an executive session prior to this meeting commencing regarding personnel and legal issues.

Public Comment:

Charles Johnson, Harrison Street, spoke about Jeff Richardson's inspection fees when compared to that of Tom McCosby's fees, then thanked the fire department and Scott Hooker for the great job that was done at his home with Santa Claus over the holidays.

Brenda Phillips, High View Drive, asked why her road was not plowed over the holidays. Mr. Burick said they were done, but salt stops working at a certain temperature. Josh Riley of the Public Works department said they came out to plow early Saturday morning.

Brenda Stewart, Savannah-Gardner Road, asked about the status of the Phillips case. Solicitor Lou Perrotta said it is not permitted to discuss the case.

Action Items:

Motion by Mr. Burick second by Mr. Augustine to nominate Albert Burick, III, as Temporary Chairman. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to nominate and elect Frank Augustine as Chairman. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to nominate and elect Brandon Rishel as Vice-Chairman. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to hold the Shenango Township Municipal Building, 1000 Willowbrook Road, as the place for the monthly Board of Supervisors regular meetings and establishing the time of the regular meeting at 6:00 p.m. on the second Thursday of each month. Motion carried.

February 8  
March 8 and 22  
April 12  
May 10  
June 7  
July 12

August 9  
September 13  
October 11  
November 8  
December 13

Motion by Mr. Augustine second by Mr. Burick to designate New Castle News for the publication of Township legal notices. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to retain Albert D. Burick, III, as Township Secretary. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to have the Shenango Township Board of Auditors set the pay for the Township Secretary position. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to retain Denise Allwine as Assistant Township Secretary. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to retain Albert D. Burick, III, as Township Treasurer. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to have the Shenango Township Board of Auditors set the pay for the Township Treasurer position. Motion carried.

Motion by Mr. Augustine second by Mr. Burick, Mr. Rishel voting no, to retain Mary Gay as Assistant Township Treasurer. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to appoint Frank Augustine and Brandon Rishel as Roadmasters as needed. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to have the Shenango Township Board of Auditors set the pay for the Township Roadmasters position. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to retain Louis Perrotta as Township Solicitor at the rate of \$105.00 per hour. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Charles Sapienza as Zoning Solicitor at the rate of \$105.00 per hour. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain RAR Engineering as Township Engineers, and R Thre3 Design as an alternate. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Anthony Sbarra as the Sewage Enforcement Officer, and appoint Hanover Engineering as an alternate, both agreeing to the current fee schedule. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Thomas J. Maciarelo as Township Payroll service. Motion carried.

Motion by Mr. Burick second by Mr. Augustine, Mr. Rishel voting no, to retain Richardson Inspection Services as Township Building Inspector. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to retain Mike Lynch as Township Zoning Officer. Motion carried.

Motion by Mr. Augustine second by Mr. Burick, Mr. Rishel voting no, to retain William Albertini as Public Works Liaison. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to appoint Berkheimer and Associates as Earned Income, LST and Delinquent Per Capita Tax Collector. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to appoint Lawrence County Tax Claim as Real Estate Transfer Tax Collector. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Bill Brown as Shenango Township representative to the Lawrence County Tax Collection Committee, with Roberta Filer as the alternate and Albert Burick, III, as the second alternate. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to retain Darrin Cwynar as the Officer in Charge. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to retain Justin Data as Emergency Management Coordinator. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Josh Riley as Deputy Emergency Management Coordinator. Motion carried.

Motion by Mr. Burick second by Mr. Augustine, Mr. Rishel voting no, to retain Mary Gay as the Right-to-Know Officer. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Adam Garczewski as the Chairman of the Shenango Township Vacancy Board for a one (1) year term, until the first Monday in January 2019. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Albert Burick, III, as the representative to the Lawrence County Council of Governments for 2018. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Frank Augustine as the alternate representative to the Lawrence County Council of Governments for 2018. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Albert Burick, III, as the Chief Administrative Officer of the Uniformed Pension Plan. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to set the Treasurer's bond at \$700,000.00. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to set the Assistant Treasurer's bond at \$300,000.00. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to schedule regular Shenango Township Planning Commission meetings on the second Tuesday of the month at 6:00 p.m. Motion carried.

January 9	July 10
February 13	August 14
March 13	September 11
April 10	October 9
May 8	November 13
June 12	December 11

Motion by Mr. Augustine second by Mr. Burick to schedule regular Shenango Township Economic Development Committee meetings on the second Monday of the month at 6:00 p.m. Motion carried.

January 8	July 9
February 12	August 13
March 12	September 10
April 9	October 8
May 14	November 12
June 11	December 10

Motion by Mr. Augustine second by Mr. Burick to schedule regular Shenango Park Board meetings on the third Monday of the month at 6:00 p.m. Motion carried.

January 15	July 16
February 19	August 20
March 19	September 17
April 16	October 15
May 21	November 19
June 18	December 19

Motion by Mr. Burick second by Mr. Rishel to table to the next meeting the nomination for the position on the Shenango Township Zoning Hearing Board for a four (4) year term until the first Monday in January 2022. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to schedule Shenango Township Zoning Hearings, as needed, on the fourth Thursday of the month at 6:00 p.m. Motion carried.

January 25	July 26
February 22	August 23
March 22	September 27
April 26	October 25
May 24	November 15*

June 28

December 27

Motion by Mr. Augustine second by Mr. Burick to approve no employee pension contribution to the Non-uniformed Pension Plan for the year 2018. Motion carried.

Motion by Mr. Augustine second by Mr. Burick that the fifteen (15) holidays be set as follows:

New Year's Day	Martin Luther King Day	Presidents Day	Good Friday
Memorial Day	Flag Day	Fourth of July	Labor Day
Columbus Day	Veteran's Day	Thanksgiving Day	Election Day

The Day after Thanksgiving and Christmas Day

The Day before or after New Year's Day

Motion carried.

Motion by Mr. Augustine second by Mr. Burick to recommend to the Board of Auditors that the Roadmaster and Secretary/Treasurer be granted the same holidays and benefits as other employees. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to approve the continued use of WesBanco Bank, PLGIT and Huntington Bank as depositories for Township funds. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to allow the Board of Supervisors to attend the State Conventions, with the Chairman to serve as the voting delegate. Motion carried.

Motion by Mr. Augustine second by Mr. Burick for two (2) supervisors to serve as signatories on behalf of the Board of Supervisors. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to adjourn.

Meeting adjourned at 12:35 p.m.