

ORGANIZATIONAL/MONTHLY
MEETING

January 7, 2019

The 2019 Organization Meeting was held on Monday, January 7, 2019, at 12:10 p.m. at the Shenango Township Municipal Building, with Supervisors Frank Augustine, Albert Burick, III, and Brandon Rishel present.

Present at the Meeting:

Judy Martwinski

The meeting was called to order and opened with a salute to the flag.

Public Comment:

Judy Martwinski, Big Run Creek Road, spoke about potholes on Pennsylvania Avenue.

Reorganization:

Motion by Mr. Augustine second by Mr. Rishel to nominate Albert Burick, III, Temporary Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to nominate and elect Frank Augustine as Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to nominate and elect Brandon Rishel as Vice-Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to hold the Shenango Township Municipal Building, 1000 Willowbrook Road, as the place for the monthly Board of Supervisors regular meetings and establishing the time of the regular meeting at 6:00 p.m. on the second Thursday of each month. Motion carried.

*Wednesday, February 13

August 8

March 14

September 12

April 11

October 10

May 9

November 14

June 13

December 12

July 11

Mr. Augustine announced that the supervisors held an executive session prior to this meeting commencing regarding legal issues.

Motion by Mr. Augustine second by Mr. Burick to designate New Castle News for the publication of Township legal notices. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Albert Burick, III, as Township Secretary. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to have the Shenango Township Board of Auditors set pay for Township Secretary position. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to appoint Denise Allwine as Assistant Township Secretary. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Albert Burick, III, Township Treasurer. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to have the Shenango Township Board of Auditors set pay for Township Treasurer position. Motion carried.

Motion by Mr. Augustine second by Mr. Burick, Mr. Rishel voting no, to appoint Mary Gay Assistant Township Treasurer. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Frank Augustine and Brandon Rishel as Roadmasters as needed. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to have the Shenango Township Board of Auditors set pay for Township Roadmasters position. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Louis Perrotta as Township Solicitor. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Charles Sapienza as Zoning Solicitor. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint William McConnell as Special Counsel. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint RAR Engineering as Township Engineer. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint HRG Engineering as alternate Township Engineer. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint R Thre3 Design as alternate Township Engineer. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Taylor Engineering as alternate Township Engineer. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Anthony Sbarra as the Sewage Enforcement Officer. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Thomas J. Maciarello as Township Payroll service. Motion carried.

Motion by Mr. Augustine second by Mr. Burick, Mr. Rishel voting no, to appoint Richardson Inspection Services as Township Building Inspector. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint TJ Keiran as Township Zoning Officer. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint TJ Keiran as Township Director of Public Works. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Berkheimer and Associates as Earned Income, LST and Delinquent Per Capita Tax Collector. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Lawrence County Tax Claim as Real Estate Transfer Tax Collector. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Bill Brown as Shenango Township representative to the Lawrence County Tax Collection Committee, with Albert Burick, III, as the alternate, with no additional compensation. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Darrin Cwynar as the Officer in Charge. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Justin Data as Emergency Management Coordinator. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Josh Riley as Deputy Emergency Management Coordinator. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Mary Gay as the Right-to-Know Officer. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Adam Garczewski as the Chairman of the Shenango Township Vacancy Board for a one (1) year term until the first Monday in January 2020. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Albert Burick, III, as the representative to the Lawrence County League of Municipalities. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Frank Augustine as the alternate representative to the Lawrence County League of Municipalities. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to appoint Albert Burick, III, as the Chief Administrative Officer of the Uniformed Pension Plan. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to schedule regular Shenango Township Planning Commission meetings on the second Tuesday of the month at 6:00 p.m., but there being no meeting for January 8. Motion carried.

January 8	July 9
February 12	August 13
March 12	September 10
April 9	October 8
May 14	November 12
June 11	December 10

Motion by Mr. Augustine second by Mr. Rishel to schedule regular Shenango Township Economic Development Committee meetings on the second Monday of the month at 6:00 p.m. Motion carried.

January 14	June 10
February 11	August 12
March 11	September 9
April 8	November 18
May 13	

Motion by Mr. Augustine second by Mr. Rishel to schedule regular Shenango Park Board meetings on the third Monday of the month at 6:00 p.m. Motion carried.

February 19	August 19
March 18	September 16
May 20	October 21
June 17	November 18
July 15	

Motion by Mr. Augustine second by Mr. Rishel to schedule Shenango Township Zoning Hearings as needed on the fourth Thursday of the month at 6:00 p.m. Motion carried.

January 24	July 25
February 28	August 22
March 28	September 26
April 25	October 24
May 23	November 21
June 27	December 19

Motion by Mr. Augustine second by Mr. Rishel to approve no employee pension contribution to the Non-uniformed Pension Plan for the year 2019. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel that the fifteen (15) holidays be set as follows:

New Year's Day	Martin Luther King Day	President's Day
Good Friday	Memorial Day	Flag Day
Fourth of July	Labor Day	Columbus Day
Veteran's Day	Thanksgiving Day	Election Day

Christmas Day

The Day after Thanksgiving Day and Christmas Day

The Day before or after New Year's Day

Motion by Mr. Augustine second by Mr. Rishel to recommend to the Board of Auditors that the Roadmaster and Secretary/Treasurer be granted the same holidays and benefits as other employees. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to allow the Board of Supervisors to attend the State Conventions, with the Chairman to serve as the voting delegate. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel for two (2) Supervisors to serve as signatories on behalf of the Board of Supervisors. Motion carried.

Resolutions:

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #1 of 2019 – Fee Schedule. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #2 of 2019 – Act 600. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #3 of 2019 – Appointing of Official Depositories. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #4 of 2019 – Appointment of Philip Weiner & Co. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to approve Resolution #5 of 2019 - Disbursements Between Meetings. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #6 of 2019 – Setting Bond Amounts. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #7 of 2019 – IRS Mileage. Motion carried.

Minutes:

Motion by Mr. Rishel second by Mr. Burick to approve the minutes of the Regular Monthly Meeting of December 13, 2018. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve the minutes of the Special Meeting of December 19, 2018, for the Adoption of the 2019 Budget. Motion carried.

Staff Reports: None

Action Items:

Motion by Mr. Rishel second by Mr. Burick to approve payment of the General Fund expenses of \$3,635.54. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve payment of the Payroll Fund expenses of \$82,683.15. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve payment of the Fire Tax Fund expenses of \$4,018.69. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to approve for an appraisal of property located on Old Pittsburgh Road adjacent to Shenango Township Community Park by DCNR Grant Standards. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve an agreement between Shenango Township and the Shenango Township Police Department Wage and Policy Unit through December 31, 2021. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to add an item to the agenda. Motion carried.

Motion by Mr. Burick second by Mr. Augustine that a two and one-half percent (2 1/2 %) wage increase be given to all non-bargaining member employees, being the Assistant Secretary, EMA Director and Public Works Director/Zoning Officer. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to adjourn.

Meeting adjourned at 12:40 p.m.