

ORGANIZATIONAL/MONTHLY
MEETING

January 6, 2020

The 2020 Organization Meeting was held on Monday, January 6, 2020, at 12:30 p.m. at the Shenango Township Municipal Building, with Supervisors Frank Augustine, Albert Burick, III, and Brandon Rishel present.

The meeting was called to order and opened with a salute to the flag.

Mr. Augustine announced that the supervisors held an executive session regarding personnel prior to the meeting today.

Public Comment: None

Reorganization:

Motion by Mr. Augustine second by Mr. Rishel to nominate Albert Burick, III, Temporary Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to nominate and elect Frank Augustine as Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to nominate and elect Brandon Rishel as Vice-Chairman of the Board of Supervisors. Motion carried.

The supervisors at this time discussed adding additional meetings of the Board of Supervisors during the year.

Motion by Mr. Burick second by Mr. Rishel to hold the Shenango Township Municipal Building, 1000 Willowbrook Road, as the place for the monthly Board of Supervisors regular meetings and establishing the time of the regular meeting at 6:00 p.m. on the second Thursday of each month, and then four additional Tuesday meetings at 12:30 p.m. Motion carried.

February 13
March 12
Thursday, April 16
May 14
June 11
July 9

August 13
September 10
October 8
November 12
December 10

The additional meetings at 12:30 p.m. on Tuesday are as follows:

March 24
May 26

August 25
November 24

Motion by Mr. Burick second by Mr. Rishel to designate New Castle News for the publication of Township legal notices. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Albert Burick, III, as Township Secretary. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to have the Shenango Township Board of Auditors set pay for Township Secretary position. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Denise Allwine as Assistant Township Secretary. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Albert Burick, III, Township Treasurer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to have the Shenango Township Board of Auditors set pay for Township Treasurer position. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Mary Gay Assistant Township Treasurer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Brandon Rishel and Frank Augustine as Roadmasters as needed. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to have the Shenango Township Board of Auditors set pay for Township Roadmasters position. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Louis Perrotta as Township Solicitor. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Ryan Long as Zoning Solicitor. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain William McConnell as Special Counsel. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain RAR Engineering as Township Engineer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain R Thre3 Design Engineering as alternate Township Engineer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Gateway Engineering as alternate Township Engineer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain HRG Engineering as alternate Township Engineer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Anthony Sbarra as the Sewage Enforcement Officer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Thomas J. Maciarelo as Township Payroll service. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Richardson Inspection Services as Township Building Inspector. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Justin Data as Township Zoning Officer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to appoint Berkheimer and Associates as Earned Income, LST and Delinquent Per Capita Tax Collector. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to appoint Lawrence County Tax Claim as Real Estate Transfer Tax Collector. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Bill Brown as Shenango Township representative to the Lawrence County Tax Collection Committee, with Lauren Chappell as the alternate. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Darrin Cwynar as the Officer in Charge. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Justin Data as Emergency Management Coordinator. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to table to appoint Josh Riley as Deputy Emergency Management Coordinator. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to appoint Albert D. Burick, III, as the Right-to-Know Officer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Adam Garczewski as the Chairman of the Shenango Township Vacancy Board for a one (1) year term until the first Monday in January 2021. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Albert Burick, III, as the representative to the Lawrence County League of Municipalities. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Frank Augustine as the alternate representative to the Lawrence County League of Municipalities. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Albert Burick, III, as the Chief Administrative Officer of the Uniformed Pension Plan. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to schedule regular Shenango Township Planning Commission meetings on the second Tuesday of the month at 6:00 p.m. Motion carried.

January 14
February 11
March 10
April 14
May 12
June 9

July 14
August 11
September 8
October 13
November 10
December 8

Motion by Mr. Rishel second by Mr. Burick to schedule regular Shenango Township Economic Development Committee meetings on the second Monday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

January 13
February 10
March 9
April 13

May 11
June 8
August 10 @ 4:00 p.m.
September 14

Motion by Mr. Rishel second by Mr. Burick to schedule regular Shenango Park Board meetings on the third Monday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

Tuesday, February 18
March 23
April 20
May 18 - Flower Planting
June 15

July 20
August 17
September 21
October 19
Monday, November 2

Motion by Mr. Rishel second by Mr. Burick to schedule Shenango Township Zoning Hearings as needed on the fourth Thursday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

January 23
February 27
March 26
April 23
May 28
June 25

July 23
August 27
September 24
October 29
Tuesday, November 24
Thursday, December 17

Motion by Mr. Rishel second by Mr. Burick to approve no employee pension contribution to the Non-uniformed Pension Plan for the year 2020. Motion carried.

Motion by Mr. Burick second by Mr. Rishel that the fifteen (15) holidays be set as follows:

New Year's Day
Good Friday
Fourth of July
Veteran's Day
Christmas Day
The Day after Thanksgiving Day and Christmas Day
The Day before or after New Year's Day

Martin Luther King Day
Memorial Day
Labor Day
Thanksgiving Day

President's Day
Flag Day
Columbus Day
Election Day

Motion by Mr. Burick second by Mr. Rishel to recommend to the Board of Auditors that the Roadmaster and Secretary/Treasurer be granted the same holidays and benefits as other employees. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to allow the Board of Supervisors to attend the State Conventions, with the Chairman to serve as the voting delegate. Motion carried.

Motion by Mr. Rishel second by Mr. Burick for two (2) Supervisors to serve as signatories on behalf of the Board of Supervisors. Motion carried.

Resolutions:

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #1 of 2020 – Fee Schedule. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #2 of 2020 – Payment of Insurances. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #3 of 2020 – Appointing of Official Depositories. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #4 of 2020 – Act 600. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #5 of 2020 – Appointment of Philip Weiner & Co. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #6 of 2020 – Disbursements Between Meetings. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #7 of 2020 – Setting Bond Amounts. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve Resolution #8 of 2020 – IRS Mileage. Motion carried.

Minutes:

Motion by Mr. Rishel second by Mr. Burick to approve the minutes of the Regular Monthly Meeting of December 12, 2019. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve the minutes of the Special Meeting of December 12, 2019 – Light Tax Ordinance hearing. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve the minutes of the Special Meeting of December 12, 2019 – Per Capita Ordinance hearing. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve the Minutes of the Special Meeting of December 19, 2019 – Budget Adoption. Motion carried.

Staff Reports: None

Action Items:

Motion by Mr. Rishel second by Mr. Burick to approve payment of the Payroll Fund expenses of \$96,459.82. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to approve payment of the General Fund expenses of \$3,056.83. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to amend the agenda. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to hire Morgan Hill as full-time police officer per the 2019-2021 police contract starting rate for a new patrolman, with the position created due to the Intermunicipal Agreement with South New Castle Borough. Solicitor Lou Perrotta asked if there was any public comment, to which there was no response. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to hire Daniel Price as a temporary part-time employee of the Planning Department for a 90-day period at \$12.00 per hour, not to exceed twenty (20) hours per week. Solicitor Perrotta asked if there was any public comment, to which there was no response. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to hire Jeremy Baeckel as a temporary part-time employee of the Planning Department for a 90-day period at \$12.00 per hour, not to exceed twenty (20) hours per week. Solicitor Perrotta asked if there was any public comment, to which there was no response. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to adjourn.

Meeting adjourned at 1:12 p.m.