

ORGANIZATIONAL/MONTHLY
MEETING

January 4, 2021

The 2021 Organization Meeting was held on Monday, January 4, 2021, at 11:45 a.m. at the Shenango Township Municipal Building, via zoom, with Supervisors Frank Augustine, Albert Burick, III, and Brandon Rishel present.

Present at the Meeting:

Charles Johnson

The meeting was called to order and opened with a salute to the flag.

Mr. Augustine announced that the supervisors held an executive session regarding personnel prior to the meeting today.

Public Comment: None

Reorganization:

Motion by Mr. Rishel second by Mr. Augustine to nominate Albert Burick, III, Temporary Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to nominate and elect Frank Augustine as Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to nominate and elect Brandon Rishel as Vice-Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to hold the Shenango Township Municipal Building, 1000 Willowbrook Road, as the place for the monthly Board of Supervisors regular meetings and establishing the time of the regular meeting at 6:00 p.m. on the second Thursday of each month unless otherwise noted. Motion carried.

February 11
March 11
April 8
May 13
June 10
July 8

August 12
September 9
October 14
November 10
December 9

Motion by Mr. Rishel second by Mr. Burick to designate New Castle News for the publication of Township legal notices. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Albert Burick, III, as Township Secretary. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to have the Shenango Township Board of Auditors set pay for Township Secretary position. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Denise Allwine as Assistant Township Secretary. Motion carried.

Motion by Mr. Augustine second by Mr. Burick to retain Albert Burick, III, Township Treasurer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to have the Shenango Township Board of Auditors set pay for Township Treasurer position. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Mary Gay as Assistant Township Treasurer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Frank Augustine and Brandon Rishel as Roadmasters as needed. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to have the Shenango Township Board of Auditors set pay for Township Roadmasters position. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Louis Perrotta as Township Solicitor. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Ryan Long as Zoning Solicitor. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain William McConnell as Special Counsel. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain RAR Engineering as Township Engineer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain R Thre3 Design Engineering as alternate Township Engineer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Taylor Engineering as alternate Township Engineer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Anthony Sbarra as the Sewage Enforcement Officer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Thomas J. Maciarelo as Township Payroll service. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Richardson Inspection Services as Township Building Inspector. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Justin Data as Township Zoning Officer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Joseph Shevetz as a member of the Shenango Township Zoning Hearing Board for a term to expire 12/31/2023. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Robert Montanari as a member of the Shenango Township Zoning Hearing Board for a term to expire 12/31/2024. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Andy Bruno as a member of the Shenango Township Zoning Hearing Board for a term to expire 12/31/2024. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to appoint Berkheimer and Associates as Earned Income, LST and Delinquent Per Capita Tax Collector. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Lawrence County Tax Claim as Real Estate Transfer Tax Collector. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Bill Brown as Shenango Township representative to the Lawrence County Tax Collection Committee, with Lauren Chappell as the alternate. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Darrin Cwynar as the Officer in Charge. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to retain Justin Data as Emergency Management Coordinator. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Albert D. Burick, III, as the Right-to-Know Officer. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to retain Adam Garczewski as the Chairman of the Shenango Township Vacancy Board for a one (1) year term until the first Monday in January 2022. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to appoint Albert D. Burick, III, as the representative to the Lawrence County League of Municipalities. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to appoint Frank Augustine as the alternate representative to the Lawrence County League of Municipalities. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to appoint Albert D. Burick, III, as the Chief Administrative Officer of the Uniformed Pension Plan, with no additional compensation. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to schedule regular Shenango Township Planning Commission meetings on the second Tuesday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

January 12
February 9
March 9
April 13
May 11
June 8

July 13
August 10
September 14
October 12
November 9
December 14

Motion by Mr. Burick second by Mr. Augustine to retain and appoint for a term of one (1) year Jolene Koury, Carrie Goff, Cindy Cochran, Al Burick, Jr., Mike Schreck, Merle Glass, Nick Paolini, Darryl Audia and Ron Germani as members of the 2021 Shenango Township Economic Development Committee. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to schedule regular Shenango Township Economic Development Committee meetings on the second Monday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

February 8
March 8
April 12
May 10

August 9
September 13
November 8

Motion by Mr. Burick second by Mr. Augustine to retain and appoint Terri Flynn, Fred Chiaverini, Diane Ostrowski, Jeff Gehm, Joe Gaus and Andre D'Addio as members of the 2021 Shenango Township Park & Recreation Committee. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to schedule regular Shenango Park Board meetings on the third Monday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

February 15
March 15
April 19
May 17
June 21

July 19
August 16
September 20
October 18
November 15

Motion by Mr. Burick second by Mr. Augustine to schedule Shenango Township Zoning Hearings as needed on the fourth Thursday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

January 28
February 25
March 25
April 22
May 27
June 24

July 22
August 26
September 23
October 28
Thursday, November 18
Thursday, December 16

Motion by Mr. Burick second by Mr. Rishel to approve no employee pension contribution to the Non-uniformed Pension Plan for the year 2021. Motion carried.

Motion by Mr. Burick second by Mr. Augustine that the fifteen (15) holidays be set as follows:

New Year's Day	Martin Luther King Day	President's Day
Good Friday	Memorial Day	Flag Day
Fourth of July	Labor Day	Columbus Day
Veteran's Day	Thanksgiving Day	Election Day
Christmas Day		
The Day after Thanksgiving Day and Christmas Day		
The Day before or after New Year's Day		

Motion by Mr. Burick second by Mr. Rishel to recommend to the Board of Auditors that the Roadmaster and Secretary/Treasurer be granted the same holidays and benefits as other employees. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to allow the Board of Supervisors to attend the State Conventions, with the Chairman to serve as the voting delegate. Motion carried.

Motion by Mr. Burick second by Mr. Rishel for two (2) Supervisors to serve as signatories on behalf of the Board of Supervisors. Motion carried.

Resolutions:

Motion by Mr. Burick second by Mr. Rishel to approve Resolution #1 of 2021 – Fee Schedule. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to approve Resolution #2 of 2021 – Payment of Insurances. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to approve Resolution #3 of 2021 – Appointing of Official Depositories. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to approve Resolution #4 of 2021 – Act 600. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to approve Resolution #5 of 2021 – Appointment of Philip Weiner & Co. as Auditor for Shenango Township. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to approve Resolution #6 of 2021 – Disbursements Between Meetings. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to approve Resolution #7 of 2021 – Setting Bond Amounts. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to approve Resolution #8 of 2021 – IRS Mileage of \$.56 per mile. Motion carried.

Minutes:

Motion by Mr. Burick second by Mr. Rishel to approve the minutes of the Regular Monthly Meeting of December 10, 2020. Motion carried.

Motion by Mr. Burick second by Mr. Augustine to approve the minutes of the Special Meeting of November 12, 2020 – Conditional Use Hearing for Summit Locations. Motion carried.

Staff Reports: None

Action Items:

Motion by Mr. Burick second by Mr. Rishel to approve payment of the General Fund expenses of \$57,196.30. Motion carried.

Motion by Mr. Burick second by Mr. Rishel to approve an agreement between Shenango Township and the Shenango Township Teamsters Local Union for a wage and benefits agreement through December 31, 2023.

Motion by Mr. Burick second by Mr. Augustine to approve a Memorandum of Understanding between Shenango Township and the Shenango Township Police Department Wage and Policy Unit. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve the promotion of one part-time officer to temporary full-time per the Shenango Township Police Department Wage and Policy Unit, that police officer being James Pisor. Motion carried.

Discussion Items:

There is nothing to add at this time regarding the possible merger of Shenango Township and South New Castle Borough. Solicitor Perrotta said things that have been brought up are if the Borough taxes will go up and will their services be affected, to which Solicitor Perrotta responded that he does not believe so. Mr. Burick said he would hope to be able to have meetings with a larger number of people once the Pandemic is over.

Mr. Burick brought up a 501(c)(3) for the Economic Development Committee to be able to raise funds. Solicitor Perrotta offered to draft the paperwork.

Mr. Rishel said he would like to work on the EMA things that need to get done, including the emergency power and lights. Mr. Augustine said the lights got pushed back because of the Pandemic, and Mr. Burick will check on it.

Motion by Mr. Augustine second by Mr. Burick to adjourn.

Meeting adjourned at 12:36 p.m.