

2022 BUDGET

LIVE · WORK · PLAY





Shenango Township
Lawrence County
BUDGET 2022

SHENANGO TOWNSHIP BOARD OF SUPERVISORS

FRANK R. AUGUSTINE (2016 - PRESENT) – CHAIRMAN

BRANDON M. RISHEL (2018 – PRESENT) – VICE CHAIRMAN

ALBERT D. BURICK III (2014 – PRESENT) – SECRETARY/TREASURER



Shenango Township

Lawrence County

BUDGET 2022

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Shenango Township Board of Supervisors

Mission Statement

It shall be the primary mission of the Shenango Township Board of Supervisors to continually provide the appropriate organizational oversight and policy direction necessary to maintain and enhance the highest possible level of public service delivery and quality of life for the Shenango Township community. This shall be accomplished by working diligently with the Township-appointed boards and commissions, all other representatives of the Township (both elected and appointed), other governmental organizations, and by maintaining an ongoing liaison with the Township's many civic associations to ensure that constituent concerns and issues are addressed in a prompt and efficient manner.

The Township's overall financial position shall at all times be carefully monitored by the Board. It shall ensure that all financial issues, subsequent Board decisions and the ramifications thereof can be properly programmed into the Township's Annual Operating and Capital Budget in addition to the Township's long-range financial planning program. The maintenance of the Township's physical infrastructure and an adequate fund balance to meet extraordinary circumstances, as defined by the Board's formal fiscal policy, shall at all times be at the forefront of fiscal determinations.

This mission of the Board shall be accomplished outside the realm of partisan political concerns and through a commitment toward mutual cooperation in order that the best interests of the community and the maintenance of a quality of life that is second to none can be realized.



Shenango Township

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2022 Budget Adoption Schedule

Friday, October 22 – Budget Workshop Meeting

Wednesday, November 10 – Presentation of the 2022 Proposed Budget

Friday, November 12 – Proposed Budget available for public review

Thursday, December 9 – Adoption of the 2022 Proposed Budget



REAL ESTATE TAX COMPARISON

TAXING BODY

2019 MILLAGE

Shenango Township

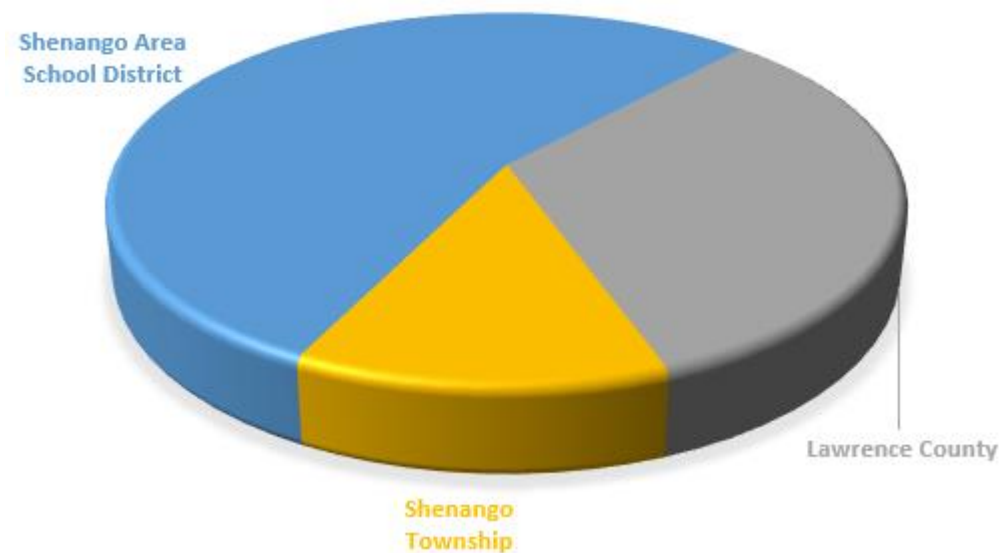
3.300

Shenango Area School District

13.941

Lawrence County

8.309





Shenango Township

Lawrence County

BUDGET 2022

Lawrence County Municipality COMPARISON (Millage 2021)

<u>MUNICIPALITY</u>	<u>MILLAGE</u>
New Wilmington Borough	X
Washington Township	0.250
Scott Township	0.400
Wilmington Township	0.800
Slippery Rock Township	0.840
Little Beaver Township	1.490
Plain Grove Township	1.500
Wayne Township	1.500
Hickory Township	1.575
Pulaski Township	1.800
New Beaver Borough	2.000
North Beaver Township	2.100
Perry Township	2.580
Neshannock Township	2.850
Shenango Township	3.300
Enon Valley Borough	3.760
Ellport Borough	4.000
Taylor Township	4.540
Union Township	4.340
Wampum Borough	4.500
Mahoning Township	5.590
Bessemer Borough	6.200
South New Castle Borough	6.000
Volant Borough	7.000
Ellwood City Borough	8.750
City of New Castle	9.610



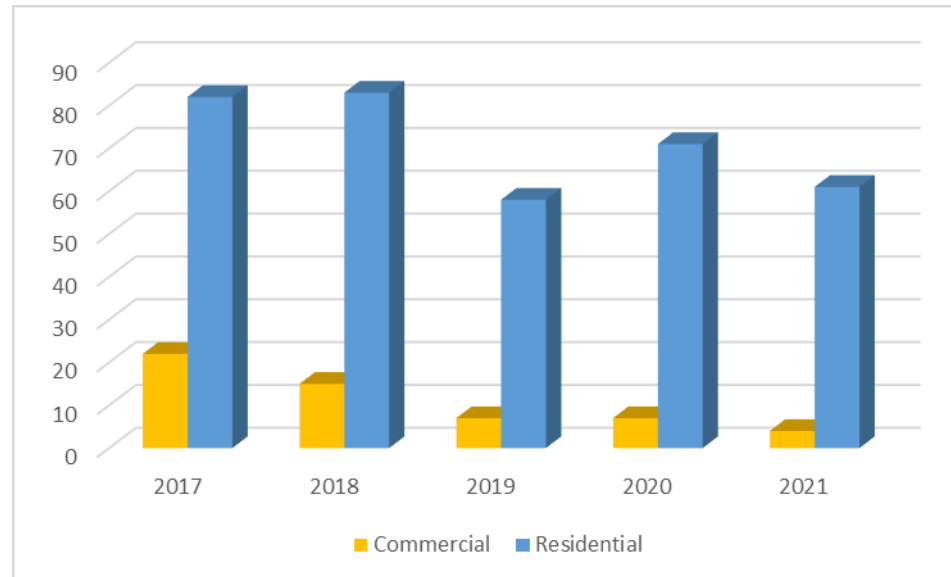
Shenango Township
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Building Permits

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Commercial Permits	22	15	7	7	4
Residential Permits	82	83	58	71	61
Total Permits	104	98	65	78	56

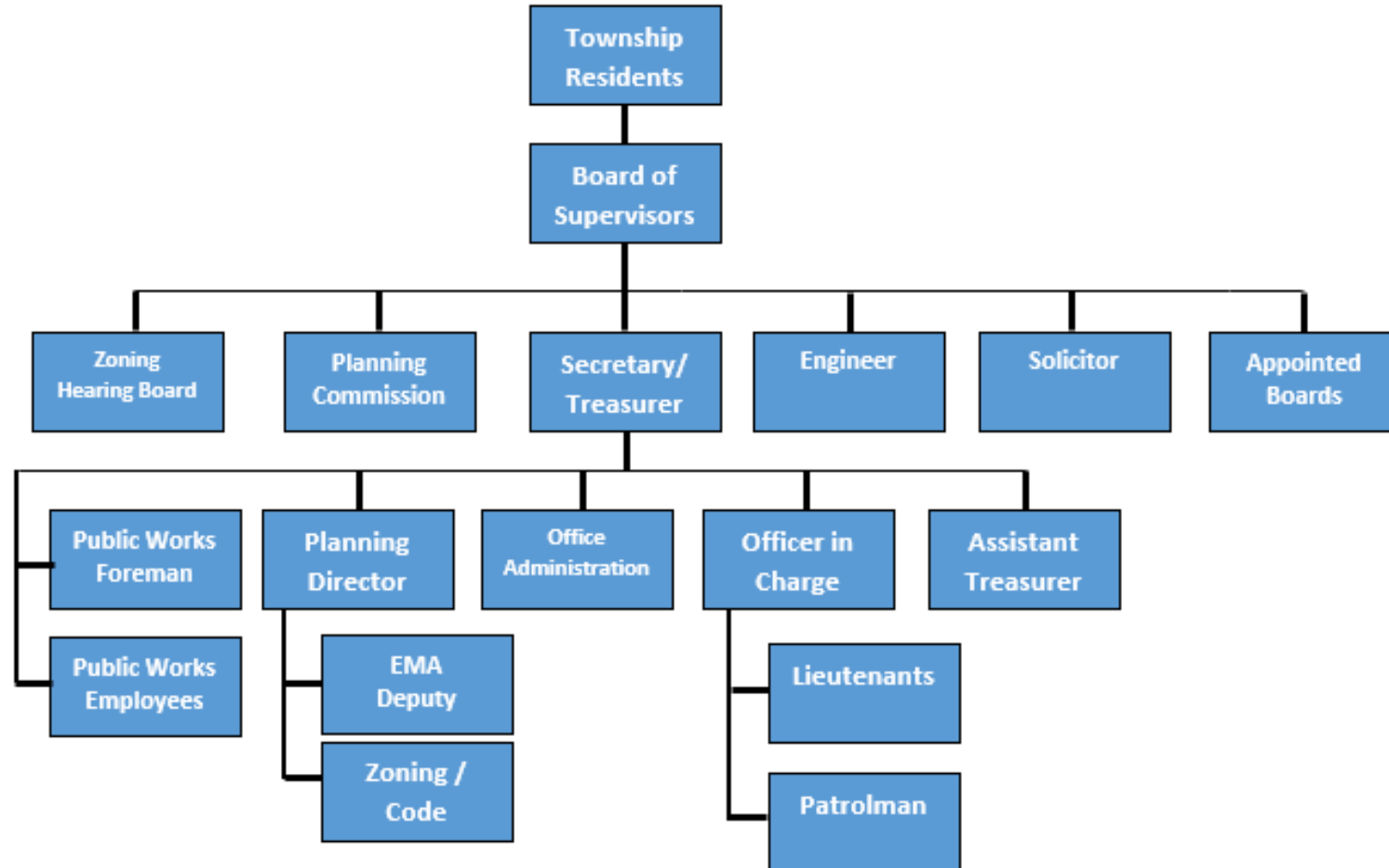
*As of 9/25/2021

Note: not all permits require a reassessment of parcel.





Organization of township





Shenango Township
Lawrence County
BUDGET 2022

2022 Proposed Budget Totals

2022 Proposed Budget Total of \$3,739,469

Department						
Cost Center	Description	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
1000	General Fund Budget	2,458,191	2,530,426	2,796,903	2,786,034	2,775,384
2000	Liquid Fuels Fund Budget	363,076	367,494	368,240	335,008	339,298
3000	Fire Tax Fund Budget	370,700	200,000	249,936	251,325	322,440
4000	Capital Fund Budget	486,000	809,604	293,000	293,000	102,347
5000	Restricted Fund Budget	0	0	0	500,000	200,000
Total		3,677,967	3,907,524	3,708,079	3,959,367	3,739,469



Shenango Township
Lawrence County
BUDGET 2022

GENERAL FUND REVENUE



Shenango Township
Lawrence County
BUDGET 2022

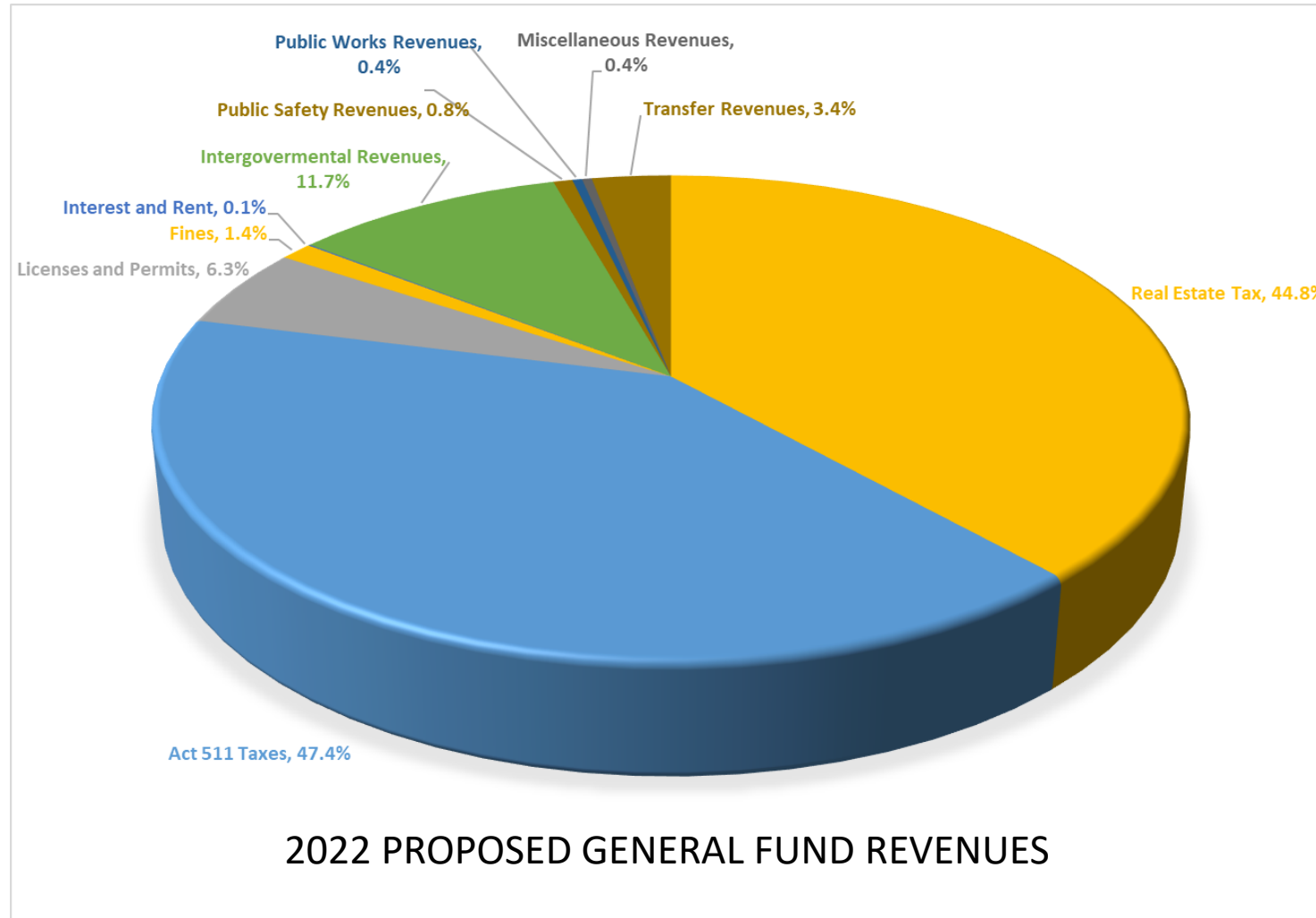
2022 Annual General Fund Budget

2022 Proposed General Fund Revenue of \$2,775,384

Department					
Cost Center	Description	2020 Budget	2021 Budget	2021 To Date	2022 Budget
1100	Real Estate Tax	1,055,000	1,065,000	1,053,797	1,065,000
1200	Act 511 Taxes	1,131,750	1,102,000	892,323	1,127,000
1300	Licenses and Permits	144,200	149,100	113,286	149,100
1400	Fines	51,000	37,500	24,649	33,500
1500	Interest	27,000	6,500	1,012	2,000
1600	Intergovernmental Revenues	269,813	302,300	233,537	278,400
1700	Public Safety Revenues	15,204	18,801	8,557	19,551
1800	Public Works Revenues	9,000	9,000	9,170	10,000
1900	Miscellaneous Revenues	5,000	10,000	3,617	10,000
2000	Transfer Revenues	25,000	15,000	0	10,000
2100	Fund Transfers	63,436	70,833	571	70,833
Total		2,796,903	2,786,034	2,340,519	2,775,384



Shenango Township
Lawrence County
BUDGET 2022





Shenango Township

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2022 Annual Budget

Real Estate Tax Revenue - 1100

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
301-1000	REAL ESTATE CURRENT	876,122	969,873	995,000	951,536	990,000
Shenango Township's primary source of tax revenue is the real estate tax. The 2.8 mill real estate tax is levied on all commercial, residential and other non-exempt real property. The tax is determined by two factors, the assessed value and the millage rate. As of November 13, 2020, Lawrence County has determined Shenango's taxable assessed value to be \$386,797,281. The Lawrence County Assessor's Office determines property market value and assesses property. The real estate tax collector for Shenango Township, Lawrence County, and the Shenango Area School District, pursuant to the Second-Class Township Code, is Mary Jane Cousins, an elected official who serves a four-year term.						
301-2000	REAL ESTATE PRIOR YEAR	0	0	20,000	35,172	25,000
Real estate taxes remitted to Shenango Township from the Real Estate Tax Collector after 12/31. (Billed in/for 2020 but collected in 2021)						
301-4000	REAL ESTATE DELINQUENT	75,143	88,700	50,000	67,089	50,000
Delinquent property tax collected by Lawrence County Tax Claim Bureau, after 12/31. The real estate tax collector turns all delinquent tax bills over to the Lawrence County Tax Claim Bureau. The property owner has approximately two years to pay the taxes plus penalty, or the Tax Claim Bureau will conduct a public sale of the property.						
REAL ESATE TAX Total		951,265	1,058,573	1,065,000	1,053,797	1,065,000



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2022 Annual Budget

Act 511 Tax Revenue - 1200

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
310-0100	PER CAPITA TAX CURRENT	16,095	814	0	0	0
A Per Capita Tax is a flat rate tax equally levied on all adult residents within a taxing district; It is not dependent upon employment.						
310-0200	PER CAPITA TAX DELINQUENT	2,956	2,270	0	577	0
Delinquent Per Capita Tax is collected after 12/31, a flat rate tax equally levied on all adult residents within a taxing district; it is not dependent upon employment.						
310-1000	REAL ESTATE TRANSFER TAX	93,178	103,672	75,000	72,273	90,000
The Realty or Deed Transfer Tax is collected at the time of a real estate sale or transfer by the Lawrence County Recorder of Deeds through the sale of deed transfer stamps. Of the 2% tax collected on the value of the sale/transfer, 1% is distributed to the Commonwealth of Pennsylvania. The remaining 1% is levied by the Township .						
310-2000	EARNED INCOME TAX	960,241	909,995	905,000	723,326	915,000
Shenango Township's second most important source for tax revenue is the Earned Income Tax, which is a tax on gross wages, net profits and other compensation earned by Township residents. The Township contracts with Berkheimer Tax Administrator for the collection of current and delinquent taxes.						
310-5000	LOCAL SERVICE TAX	125,093	125,680	122,000	96,147	122,000
The Local Services Tax (LST) is assessed on all individuals who work within the Township. This revenue source will fluctuate with the number of individuals employed in the Township. Shenango contracts with Berkheimer Tax Administrator for collection of this tax. The law requires at least 25% of the LST Tax is allocated for Emergency Services.						
ACT 511 TAXES Total		1,197,563	1,142,431	1,102,000	892,323	1,127,000



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2022 Annual Budget

Licenses & Permits - 1300

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
321-3500	LIQUOR LICENSE TRANSFER	0	0	0	0	0
Pennsylvania law allows for the transfer of liquor licenses between communities within the same county. Each applicant for a license transfer is required to pay this application fee. The fee is intended to cover Township costs associated with the processing of the transfer request and the public hearing that is held. The fee is \$750 per application.						
321-6100	SOLICITOR PERMIT	200	0	100	100	100
The fee charged to individuals/businesses for solicitation of Township residents.						
321-7000	FIRE ESCROW	9,333	0	0	0	0
The Shenango Township Fire Escrow Fund is an escrow fund that holds \$1,000 for every \$20,000 of a claim for a fire within the Township. This money is held until proper repairs or remediation of the problem has been remedied						
321-8000	CABLE TV FRANCHISE	121,647	124,880	122,000	91,649	122,000
The cable contract fee, or franchise fee, is a percentage of sales revenue generated by Comcast Communications, who have non-exclusive contracts to utilize public rights-of-way to provide cable and internet services to our residents.						
321-9000	GARBAGE/RECYCLING ROYALTIES	36,635	22,500	24,000	18,807	24,000
The garbage/recycling contract fee, or franchise fee, is based on the volume of refuse collected by Republic Services, who have non-exclusive contracts to utilize public rights-of-way to provide waste removal services to our residents.						
322-5000	ROAD OPENING PERMIT	2,400	2,800	3,000	2,730	3,000
The fee charged to individuals and contractors for opening a road to connect utilities.						
LICENSES & PERMITS Total		170,215	150,180	149,100	113,286	149,100



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2022 Annual Budget

Fines - 1400

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
331-1000	COURT FINES	37,767	32,122	35,000	23,179	31,000
The Pennsylvania Motor Vehicle Code contains the various laws controlling the licensing and operation of motor vehicles in this Commonwealth. Legislation for the control of vehicles and vehicular traffic in the Commonwealth was first adopted in 1903. These are fines levied for violating this legislation.						
331-1100	VEHICLE CODE VIOLATIONS	1,248	1,548	2,500	1,470	2,500
The Pennsylvania Motor Vehicle Code contains the various laws controlling the licensing and operation of motor vehicles in this Commonwealth. Legislation for the control of vehicles and vehicular traffic in the Commonwealth was first adopted in 1903. These are fines levied for violating this legislation.						
<i>FINES Total</i>		39,015	33,670	37,500	24,649	33,500



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2022 Annual Budget

Interest Earnings - 1500

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2020 Year to Date	2021 Requested Budget
341-0000	INTEREST EARNINGS	34,893	6,372	6,500	1,012	2,000
The Township invests its available cash in various interest-bearing instruments and accounts. The types of investment options used generally include short and long-term investments with local and regional banking institutions. The amount earned each year fluctuates with the interest rate and the amount of cash available for investment. When interest rates are high, the Township enjoys favorable interest rates, but as the prime rate falls, so do the rates on investments. Allowable investments are governed by the Second-Class Township Code and other laws of the Commonwealth.						
INTEREST EARNINGS Total		34,893	6,372	6,500	1,012	2,000



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2022 Annual Budget

Intergovernmental Revenues - 1600

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
350-3000	PEMA ALLOCATION	0	0	0	0	0
Money designated for disaster repair and compensation.						
351-1500	RECYCLING/ACT 101	11,734	9,794	12,000	0	12,000
Recycling Program Performance Grants are available to all Pennsylvania local governments with recycling programs. The grants awards are based on the total tons recycled and the applicant's recycling rate.						
355-1100	LIQUOR LICENSES	1,500	1,600	1,800	0	1,800
When the Pennsylvania Liquor Control Board issues a liquor license to an establishment within the Township, the municipality receives an annual licensing fee of \$300 from the Commonwealth. The Township currently has six establishments with liquor licenses.						
355-0500	STATE PENSION AID	102,410	122,937	105,000	110,337	115,000
On an annual basis, the Commonwealth of Pennsylvania allocates funds to be used for the support of the police and non-uniform pension programs. The source of funds is a state tax on causality insurance written by companies located outside of Pennsylvania and the number of these policies owned by Shenango Township residents. The amount to be budgeted in any one year should be based on assumptions regarding the State Aid Unit Value from the preceding year as well as the number of employees in both pension plans. The proposed distribution of the funds is reflected under the pension expenditure category in the appropriate departmental budget. These funds in turn are distributed directly to the pension plans.						
355-1000	FIREMANS RELIEF AID	38,660	39,084	39,000	34,824	35,000
The Township also receives funds from the Commonwealth of Pennsylvania for distribution to the Shenango Township Volunteer Fire Department Relief Association. The amount of funding received is related to the amount of fire insurance held by Township residents which has been written by companies located outside of Pennsylvania. These funds in turn are distributed directly to the fire company's relief association. The budget typically reflects the actual amount received in the previous year.						
356-1000	PUBLIC UTILITY TAX RELIEF	1,974	2,110	2,000	0	2,100
The Public Utility Realty Tax (PURTA) is a tax collected by the Commonwealth of Pennsylvania on tax-exempt property owned by public utilities and distributed back to the Township in which the property is located. The funds may be used for general municipal purposes. The amount of the tax rebate is related to the Township's real estate tax rate as well as the dollar value of real estate taxes which are levied by the Township. Since the Township has no direct control over the amount of PURTA funds to be granted by the Commonwealth, the actual value of PURTA in the preceding year is typically used to set the next year's budget amount.						
355-1400	STATE POLICE FINES	11,310	15,814	8,500	0	8,500
The Township's share of fines levied by the State Police.						



Shenango Township

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2022 Annual Budget

Intergovernmental Revenues (cont...)

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
356-0900	DRILLING IMPACT FEE	16,991	13,116	17,000	8,621	10,000
The Township's share of fees paid by gas drillers on their wells and pipelines as per Act 13.						
357-0300	COUNTY LIQUID FUELS	0	0	10,000	0	0
County Liquid Fuels is money allocated to Lawrence County from the State of Pennsylvania Department of Transportation, in 2015 Lawrence County awarded Shenango Township \$12,809.						
357-2000	DGLVR PROGRAM	70,900	92,844	69,960	69,974	75,000
Dirt, Gravel & Low Volume Road Program is a state funded grant program that awards money for road projects throughout the State of Pennsylvania. The 2019 Shenango Township project was the resurfacing of Chewton-West Pittsburg Road.						
357-3000	POLICE SERVICES	1,209	6,283	7,000	6,281	9,000
Contracted police services to South New Castle Borough, construction details, and Shenango Area School District						
357-4000	RALC REIMBURSEMENT	0	0	0	3,500	10,000
Contracted police services to South New Castle Borough, construction details, and Shenango Area School District						
INTERGOVERNMENTAL REVENUE Total		256,688	303,582	272,260	233,537	278,400



Shenango Township

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BUDGET 2022

2022 Annual Budget

Public Safety Revenue - 1700

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
362-1400	ASSET FORFEITURE PROGRAM	2,251	0	0	0	0
Funds confiscated by the Township which were considered alleged proceeds or instruments of crime.						
362-1700	911 SIGN SALES	616	455	250	280	250
This category is for the sale of 911 address signs, which is mandatory for all residents of Shenango Township by Ordinance.						
361-3000	SUB-DIVISION/LAND DEVELOPMENT	3,400	2,873	3,000	1,000	3,000
The fees collected from individuals or businesses who apply for a subdivision or land development plan.						
361-3400	ZONING HEARING EXPENSES	5,645	3,100	7,500	1,000	7,500
The fees collected from individuals or businesses who apply for a zoning hearing.						
361-3500	DRIVEWAY PERMITS	250	150	1	100	1
Fee collected by the Township for the application to construct a new driveway on a township-maintained roadway.						
362-4000	SIGN PERMITS	1,211	1,190	2,000	514	2,000
Fee for sign permit applications as per Ordinance #1 of 2001.						
362-4100	ZONING CERTIFICATES	1,980	1,275	750	1,875	1,000
Fee for permits that are non-UCC; such as fences, sheds, and demolition permits.						
362-4800	CODES, ORDINANCES & RTK	103	45	50	13	50
The Township provides copies of certain public documents to the public. These documents may include copies of codes and ordinances or other public documents. This item represents the revenue received for the documents and is intended to cover reproduction costs.						
362-4900	BUILDING PERMITS	7,350	1,310	750	800	750
This category is for all building permit applications. Building permits include building/structure, electrical, mechanical and plumbing plan components. Building permit fees are intended to cover application, inspection and processing costs of new structures.						
361-6500	MUNICIPAL NO-LIEN CERTIFICATE	2,170	3,125	2,500	2,575	3,000
Fee collected by the Township for certification of liens against a property.						



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Public Safety Revenue (cont...)

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
364-9000	SEPTIC TESTING	1,230	2,000	2,000	400	2,000
Fee for on-lot septic permit applications, which include the site testing, application review and permit approval.						
PUBLIC SAFETY REVENUE Total		26,206	15,523	18,801	8,557	19,551



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Public Works Revenue - 1800

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
367-8000	PARK RESERVATIONS	5,180	5,280	6,500	7,345	7,500
Fees collected by the Township for the renting of picnic shelters at the Shenango Township Community Park.						
367-8100	SALE OF GARBAGE BAGS	2,340	2,393	2,500	1,825	2,500
Fees collected by the Township for the sale of garbage bags to residents. The bags are purchased by the Township from Republic Services, and that cost is passed on to residents who choose to use garbage bags rather than garbage containers.						
<i>PUBLIC WORKS REVENUE Total</i>		7,520	7,673	9,000	9,170	10,000



Shenango Township
Lawrence County
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2022 Annual Budget

Miscellaneous Revenue - 1900

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
380-8000	MISCELLANEOUS REVENUE	16,490	37,383	2,500	2,062	2,500
387-5000	POLICE DONATIONS	35	1,100	2,500	1,000	2,500
Funds donated to Shenango Township for police services, such as the police K-9 program.						
387-5100	PARK DONATIONS	650	0	5,000	555	5,000
Funds donated to Shenango Township Community Park.						
MISCELLANEOUS REVENUE Total		17,175	38,483	10,000	3,617	10,000



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Transfer Revenue - 2000

GL Code	Description	2019 Actual	2019 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
391-1000	SALE OF FIXED ASSETS	130,000	0	15,000	0	10,000
From time to time, the Township sells assets such as police cars or road equipment, either by auction or a direct sale.						
TRANSFER REVENUE Total		130,000	0	15,000	0	10,000



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Fund Transfer – 2100

GL Code	Description	2019 Actual	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
392-4020	FIRE TAX FUND TRANSFER	32,357	17,592	70,833	571	70,833
The transfer of funds from Township Fire Tax account to the General Fund to cover Emergency Management payroll expenses.						
FUND TRANSFER Total		32,357	17,592	70,833	571	70,833



Shenango Township
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GENERAL FUND EXPENSES



Shenango Township
Lawrence County
BUDGET 2022

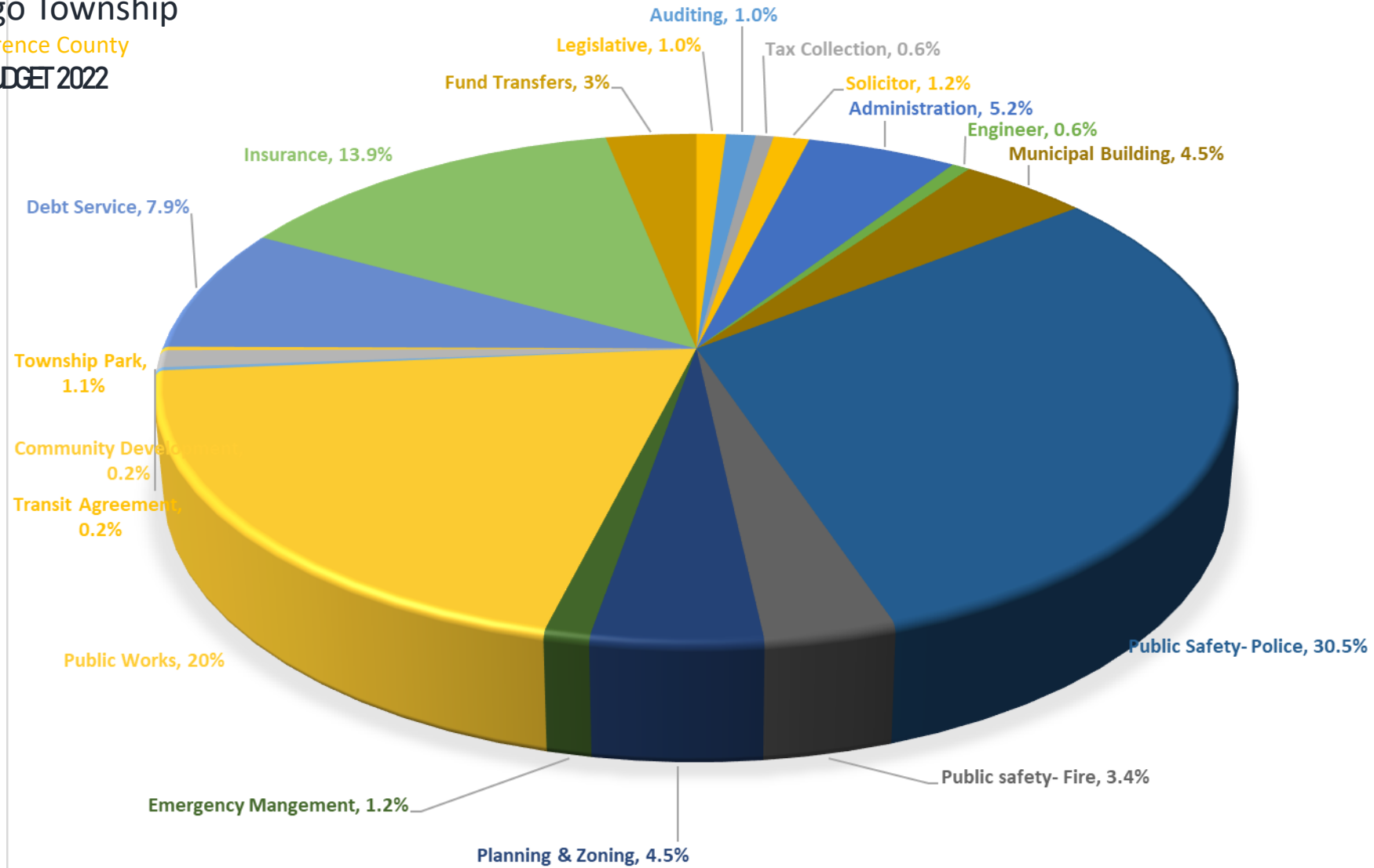
2022 Annual General Fund Budget

2022 Proposed General Fund Expenditures of \$2,775,384

Department					
Cost Center	Description	2020 Actual	2021 Budget	2021 To Date	2022 Budget
2200	Legislative	29,924	28,499	19,804	28,499
2300	Auditing	30,700	31,700	3,004	28,400
2400	Tax Collection	18,863	17,791	13,556	17,441
2500	Solicitor	51,750	42,000	18,727	34,500
2600	Administration	137,912	140,825	103,611	145,470
2700	Engineer	45,000	45,000	5,080	17,500
2800	Municipal Building	158,200	139,200	136,841	125,400
2900	Public Safety- Police	796,523	822,434	669,431	847,261
3000	Public Safety- Fire	102,956	101,847	91,774	95,347
3100	Planning & Zoning	120,912	115,915	77,513	123,518
3200	Emergency Management	37,362	34,955	0	33,126
3300	Public Works	554,775	579,615	534,767	546,353
3400	Transit Agreement	5,119	5,375	5,375	5,644
3500	Township Park	28,308	30,048	7,606	30,048
3600	Community Development	8,000	6,500	285	6,500
3700	Debt Service	217,380	217,380	26,190	218,380
3800	Insurance	349,175	376,450	346,069	384,650
3900	Fund Transfers	104,044	50,500	0	87,347
Total		2,796,903	2,786,034	2,059,633	2,775,384



Shenango Township
Lawrence County
BUDGET 2022



2022 PROPOSED GENERAL FUND EXPENDITURES



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: LEGISLATIVE

Description and Responsibilities:

This budget supports the three elected members of the Board of Supervisors and the members of the Board of Auditors. Supervisor compensation is based upon the Second-Class Township Code, which establishes salary and benefits. This budget also supports continuing education and fees of various legislative organizations.

<u>Staffing Levels</u>	2020	2021	2022
Full Time	0	0	0
Part Time	3	3	3



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Legislative – 2200

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
400-1900	SUPERVISOR MEETING COMPENSATION	7,500	7,500	0	7,500
Compensation for the Township Board of Supervisors as per the Second-Class Township Code. Compensation is calculated at an annual salary of \$2,500 per Supervisor.					
400-1910	AUDITOR MEETING COMPENSATION	150	150	100	150
Compensation for the Township Board of Auditors as per the Second-Class Code.					
400-1920	FICA	465	465	0	465
The employer share of FICA is based on 6.20% of all salary/wages/overtime for all employees.					
400-1930	MEDICARE	109	109	0	109
The employer share of Medicare is based on 1.45% of all salary/wages/overtime for all employees.					
400-2100	MATERIALS & OFFICE SUPPLIES	45,367	7,000	6,093	7,000
400-2200	BANK SERVICE CHARGES	35	25	12	25
Monthly service charges for accounts at WesBanco and Huntington banks.					
400-3400	PRINTING & ADVERTISING	6,050	7,000	3,972	7,000
Funds needed for advertising public notices, Township events and printing newsletters.					
400-3950	QUICKBOOKS PAYROLL	0	900	593	900
Expense for direct deposit for Township employees.					
400-4200	DUES/SUBSCRIPTIONS	1,700	2,000	1,945	2,000
Expenses involved with membership in PSATS, and Lawrence County Association of Townships.					
400-4600	EMPLOYEE CAREER DEVELOPMENT	1,222	3,250	1,292	3,250
Expenses related to educational opportunities for the Board of Supervisors.					
400-9999	MISCELLANEOUS EXPENSES	20,000	100	5,797	100
LEGISLATIVE Total		82,598	28,499	19,804	28,499



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: AUDITING

Description and Responsibilities:

Shenango Township is under contract with Philip Weiner & Co. CPA firm of New Castle. Philip Weiner & Co. serves as the independent auditor for all township finances and performs an annual audit of the Township's finances. This grouping also includes payroll services performed by Thomas J. Maciarelo, CPA. Mr. Maciarelo's firm is responsible for the printing of payroll checks, paying of payroll expenses and other related services since 2014.



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Auditing - 2300

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
402-3110	AUDITING SERVICES	25,000	29,000	0	25,000
Philip Weiner & Co. was hired by Shenango Township in July of 2014 to perform the Annual Township Audit.					
402-3120	PAYROLL SERVICES	3,218	2,700	3,004	3,400
Thomas J. Maciarelo, CPA, was hired by Shenango Township in July of 2014 to perform payroll services.					
AUDITING Total		28,218	31,700	3,004	28,400



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: TAX COLLECTION

Description and Responsibilities:

This program provides for the collection of Real Estate and Act 511 Taxes as levied by the Township. It encompasses the compensation and minor expenses of the elected real estate tax collector as well as any additional commissions paid to Berkheimer, the appointed collector of Act 511 taxes. In addition, the elected tax collector is paid from this account and is reflected as a part-time employee, the tax collector position includes no increase in wages for 2022.

<u>Staffing Levels</u>	2020	2021	2022
Full Time	0	0	0
Part Time	1	1	1



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Tax Collection - 2400

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
403-1140	TAX COLLECTOR SALARY	12,137	12,044	9,272	12,044
Salary paid to Tax Collector Mary Jane Cousins, includes an annual 3% increase for 2018, 2019, 2020 and 2021.					
403-1920	FICA	752	725	575	747
The employer share of FICA is based on 6.20% of all salary/wages/overtime for all employees.					
403-1930	MEDICARE	176	170	134	175
The employer share of Medicare is based on 1.45% of all salary/wages/overtime for all employees.					
403-2000	MATERIALS & SUPPLIES	28	650	7	500
403-2400	OPERATING EXPENSES	3,221	4,950	2,918	3,300
Tax Collection mailings through INFOCON Corporation of Ebensburg, PA.					
403-3500	PUBLIC OFFICIAL BOND	650	675	650	675
Township share of collector's bond.					
TAX COLLECTION Total		16,964	19,214	13,556	17,441



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: SOLICITOR/LEGAL

Description and Responsibilities:

Shenango Township is under contract with Louis M. Perrotta, P.C., for legal representation. Louis Perrotta serves as the Solicitor for Shenango Township. In July of 2018, Shenango Township entered a contract with William McConnell, as additional legal counsel. Also included is the expense of stenographer services for all Township hearings.



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Solicitor/Legal - 2500

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
404-3140	TOWNSHIP SOLICITOR	37,531	37,500	18,552	30,000
Shenango Township contracts Louis J. Perrotta as the Township Solicitor.					
404-3150	STENOGRAPHER	3,473	2,000	175	2,000
Stenographers are needed by the Township Board of Supervisors when conducting public hearings.					
404-4900	OTHER LEGAL SERVICES	5,894	2,500	0	2,500
Covers any legal fees the Township may incur outside of the normal business of the Township Solicitor.					
<i>SOLICITOR/LEGAL Total</i>		<i>46,898</i>	<i>42,000</i>	<i>18,727</i>	<i>34,500</i>



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: ADMINISTRATION

Description and Responsibilities:

This cost center supports the activities of the Administrative Team of the Township. The Team includes the Secretary-Treasurer, Assistant Treasurer, Assistant Secretary and Roadmasters. The Administrative Team is responsible for implementing the plans and policies of the Board of Supervisors and for providing the expertise to assist the Board in their legislative functions.

2021 Accomplishments:

1. Maintained normal business hours through Pandemic.

2022 Goals:

1. Implementation of the Shenango Township Zoning Plan 2021.
2. Begin cost analysis on all township projects through Pub-Works software.

2022 Budget Highlights:

1. Continue to promote employee wellness and safety.

<u>Staffing Levels</u>	2020	2021	2022
Full Time	2	2	2
Part Time	2	1	1



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Administration - 2600

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
405-1000	ADMINISTRATIVE WAGES	113,259	110,700	92,030	115,000
Wages for Secretary/Treasurer, Assistant Secretary, Assistant Treasurer, Public Works Director and any seasonal office staff .					
405-1920	FICA	7,022	6,870	5,706	7,150
The employer share of FICA is based on 6.20% of all salary/wages/overtime for all employees.					
405-1930	MEDICARE	1,642	1,605	1,334	1,670
The employer share of Medicare is based on 1.45% of all salary/wages/overtime for all employees.					
405-1940	PSATS-UNEMPLOYMENT COMPENSATION	2,400	2,400		2,400
PSATS Unemployment Group Trust is based on 0.06% of first \$10,000 of salary/wages/overtime per employee.					
405-1970	PENSION	2,400	10,400	1,900	10,400
Full-time Shenango Township employees receive \$100 per week into a pension account through Security Benefits.					
405-2100	MATERIALS & OFFICE SUPPLIES	678	3,500	48	3,500
405-2300	POSTAGE	337	2,000	2,505	2,000
Funds designated for postage expenses incurred by the Township.					
405-3500	PUBLIC OFFICIAL BOND	600	1,100	0	1,100
Shenango Township employees obtain public official bonds.					
406-3410	TOWNSHIP WEBSITE	417	500	250	500
Costs to maintain and upgrade the Shenango Township website.					
405-4600	CONFERENCES/SEMINARS	625	1,750	40	1,750
Expenses for employees to attend conferences and continuing education programs.					
ADMINISTRATION Total		129,380	140,825	103,813	145,470



Shenango Township

Lawrence County

BUDGET 2022

2021 Annual budget

Department: ENGINEER

Description and Responsibilities:

Shenango Township is under contract with RAR Engineering Group of New Castle as a primary engineer and RThre3 Design, LLC., as a secondary engineer along with Herbert Rowland Grubic of Cranberry Township, PA and Taylor Engineering. The Engineer reviews plans submitted to the Township for land development and storm water review. The Engineer assists the Township with the annual summer paving project and other Township construction projects.



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Engineer - 2700

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
408-3130	Township Engineer	69,708	45,000	5,080	17,500
RAR Engineering Group serves as the Shenango Township Engineer, R3 Design, Herbert Rowland Grubic and Taylor Engineering server as Alternates. Some of the duties performed include stormwater plan reviews, land development plan reviews and the summer paving project.					
	ENGINEER Total	69,708	45,000	5,080	17,500



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: MUNICIPAL BUILDING

Description and Responsibilities:

This cost center supports the management and maintenance of the Municipal Building, grounds and all utilities that service Township-owned property.

2021 Accomplishments:

1. Pandemic cleaning and PPE distribution to employees and families.

2022 Goals:

1. Painting of Township Building exterior.



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Municipal Building - 2800

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2021 Requested Budget
409-2200	BUILDING MATERIALS/SUPPLIES	6,747	8,500	10,912	8,500
Funds designated for the upkeep of the Township Municipal Building.					
409-2330	VEHICLE FUEL	23,668	32,000	28,220	32,000
All fuels needed by the Public Works, Shenango Police, Shenango Area Fire District					
409-2600	MINOR EQUIPMENT	2,384	30,000	21,515	10,000
Funds designated for the purchase of office equipment, including computers, copiers and other like purchases.					
409-3210	COMMUNICATIONS	15,985	18,000	14,757	17,900
Landline phones, cell phones, Comcast internet, in vehicle GPS, and traffic-control devices.					
409-3610	ELECTRICITY	31,904	35,000	37,601	42,000
Shenango Township is served by Penn Power.					
409-3620	NATURAL GAS	4,138	6,000	5,228	6,000
Shenango Township is served by Columbia Gas.					
409-3660	PUBLIC WATER	2,240	3,200	1,209	2,500
Shenango Township is served by Pennsylvania American Water.					
409-3670	WASTE/RECYCLING REMOVAL	4,911	6,500	6,435	6,500
Republic Services and Lark Enterprises office cleaning service.					
409-3730	BUILDING REPAIR			10,964	Capital Fund Budget
General repairs that are needed for up-keep of the Township Municipal Building.					
409-6000	CAPITAL CONSTRUCTION				Capital Fund Budget
Construction of a secondary public works storage garage.					
MUNICIPAL BUILDING Total		91,977	139,200	136,841	125,400



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: PUBLIC SAFETY - POLICE

Description and Responsibilities:

The Police Department provides law enforcement protection for the Township. The nine officers in the department perform patrol, traffic, investigative, community relations and education, training and management functions. The ten sworn officers are assigned to work patrol. Officer-in-Charge is duly assigned as a management role in the department and is responsible for all required department paperwork.

2020 Accomplishments:

1. Continued training and community events with the department's K-9 officer.
2. Worked with Shenango Area School District and School Resource Officers.
3. Extended agreement with South New Castle Borough for Police Services.
4. Promotion to a 9-member full-time department.
5. Replacement of 2015 Police Interceptor.

2022 Goals:

1. Replacement of 2016 Ford Explorer with new 2022 Police Interceptor.

<u>Staffing Levels</u>	2020	2021	2022
Full Time	8	9	9
Part Time	2	1	1



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Public Safety – Police - 2900

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
410-1320	REGULAR WAGES OF PATROLMEN	518,085	527,440	388,654	541,945
410-1330	OVERTIME WAGES OF PATROLMEN	101,494	70,000	77,732	71,925
410-1340	SHIFT DIFFERENTIAL WAGES	6,696	7,000	4,472	14,000
410-1350	EXPERIENCE BONUS	9,700	10,700	0	11,700
410-1910	UNIFORM ALLOWANCE	5,392	5,392	5,691	5,691
Full-time employees receive \$599 and part-time employees receive \$300.					
410-1920	FICA	39,689	37,882	29,144	39,700
The employer share of FICA is based on 6.20% of all salary/wages/overtime for all employees.					
410-1930	MEDICARE	9,282	8,770	6,816	9,300
The employer share of Medicare is based on 1.45% of all salary/wages/overtime for all employees.					
410-1940	PSATS-UNEMPLOYMENT COMPENSATION	1,835	7,500		2,500
PSATS Unemployment Group Trust is based on 6.6% of first \$10,000 of salary/wages/overtime per employee.					
410-1970	PENSION	123,560	125,000	138,561	130,000
On an annual basis, the Commonwealth of Pennsylvania allocates funds to be used for the support of the police and non-uniform pension programs. The source of funds is a state tax on casualty insurance written by companies located outside of Pennsylvania and the number of these policies owned by Shenango Township residents. The amount to be budgeted in any one year should be based on assumptions regarding the State Aid Unit Value from the preceding year as well as the number of employees in both pension plans. The proposed distribution of the funds is reflected under the pension expenditure category in the appropriate departmental budget. These funds do not fully cover the pension expenses, but yet serves as a supplement, and are deposited annually into the MRT Police Retirement Fund.					
410-2100	MATERIALS & OFFICE SUPPLIES	1,915	2,500	2,330	2,500
410-2390	TRAINING & SUPPLIES	3,153	5,500	4,000	5,500
Funds designated for the use of purchasing supplies or continued training.					
410-2420	GENERAL EXPENSES	4,774	8,000	6,209	7,000
General expenses incurred by the Police Department.					
Total		825,575	815,684	663,609	841,761



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Public Safety – Police (Cont...) - 2900

GL Code	Description	2020 Actual	2020 Budget	2020 Year to Date	2021 Requested Budget
410-2500	K-9 EXPENSES	957	2,500	191	2,000
The cost to incur a police K-9 program.					
410-3740	VEHICLE REPAIR	602	3,250	500	2,500
Repair to the Police fleet of vehicles.					
410-4510	SPEEDOMETER CHECKS	478	1,000	309	1,000
Expenses for the calibration of Police timing and measuring equipment.					
410-7000	CAPITAL PURCHASES			4,822	Capital Fund Budget
New vehicles and equipment for the Police Department.					
	POLICE Total	827,612	822,434	669,431	847,261



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: PUBLIC SAFETY - FIRE

Description and Responsibilities:

This cost center includes the expenses that relate to costs of the Shenango Area Fire District. Workers Compensation Insurance is paid through the Township for all active firemen, with the cost being determined by the population of Shenango Township. Fire Relief Aid is intergovernmental money provided by the Commonwealth of Pennsylvania from the Foreign Fire Tax and distributed to Shenango Township.



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Public Safety – Fire - 3000

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
411-1510	WORKERS COMPENSATION INSURANCE	14,866	13,000	8,901	10,000
State Workers Insurance Fund, cost based on the population of Shenango Township.					
411-3280	FIRE RELIEF AID	39,084	38,500	32,084	35,000
The Township also receives funds from the Commonwealth of Pennsylvania for distribution to the Shenango Township Volunteer Fire Department Relief Association. The amount of funding received is related to the amount of fire insurance held by Township residents which has been written by companies located outside of Pennsylvania. These funds in turn are distributed directly to the fire department's relief association. The budget typically reflects the actual amount received in the previous year.					
411-3660	HYDRANT SERVICE	41,822	50,347	43,789	50,347
Fire hydrant maintenance service provided by Pennsylvania American Water.					
<i>FIRE Total</i>		<i>95,772</i>	<i>101,847</i>	<i>91,774</i>	<i>95,347</i>



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: Planning, Zoning & Code

Description and Responsibilities:

This cost center includes the expenses that relate to the office of the Zoning Officer, Code Enforcement Office, and all the expenses of the Zoning Hearing Board, Planning Commission.

2020 Accomplishments:

1. Planning Commission continued meeting on a monthly basis.
2. Zoning Hearing Board continues to be more active in Shenango Township.

2022 Goals:

1. Continued Township wide Code Enforcement blitz..

<u>Staffing Levels</u>	2019	2020	2021
Full Time	0	1	1
Part Time	1	2	2



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Planning, Zoning & Code - 3100

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
413-3160	SEWAGE ENFORCEMENT	3,835	2,000	375	2,000
Anthony Sbarra serves as the Shenango Township Sewage Enforcement Officer; these are the fees for the services performed.					
414-1000	ZONING HEARING BOARD REMUNERATION	30	900	0	900
Shenango Township Zoning Hearing Board members receive \$10 per hearing.					
414-1100	ZONING OFFICER WAGES	51,250	54,108	41,394	54,108
414-1200	CODE ENFORCEMENT OFFICER WAGES	22,369	29,200	6,661	29,200
415-1920	FICA	4,564	5,290	2,979	5,200
The employer share of FICA is based on 6.20% of all salary/wages/overtime for all employees.					
415-1930	MEDICARE	1,067	1,237	697	1,210
The employer share of Medicare is based on 1.45% of all salary/wages/overtime for all employees.					
415-1940	PSATS-UNEMPLOYMENT COMPENSATION	687	1,980	0	700
PSATS-Unemployment Group Trust is based on 6.6% of first \$10,000 of salary/wages/overtime per employee.					
414-1970	PENSION	1,200	5,200	1,000	5,200
Full-time Shenango Township employees receive \$100 per week into a pension account through Security Benefits.					
414-2000	ZONING MATERIAL & SUPPLIES	399	2,500	2,037	2,000
414-2400	PLANNING & ZONING CONSULTANT	0	2,500	0	2,500
Expenses of contracting a professional service to amend the zoning.					
414-3000	ZONING GENERAL EXPENSES	2,495	3,000	0	2,500
Expenses related to advertising and other expenses for the Zoning Hearing Board.					
414-3010	PLANNING GENERAL EXPENSES	0	400	0	400
Expenses for advertising and other expenses for the Planning Commission.					
414-3110	ZONING STENOGRAPHER	0	2,000	0	2,000
Stenographers are needed by the Township Zoning Hearing Board when conducting public hearings.					
Total		87,896	110,315	55,143	107,918



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Planning, Zoning & CODE (cont...) - 3100

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
414-3160	ZONING SOLICITOR	1,408	5,000	400	5,000
Shenango Township contracts Charles Sapienza, Esq., and Ryan Long, Esq. as the Township Zoning Solicitors.					
414-3170	PLANNING COMMISSION RENUMERATION	280	600	120	600
Shenango Township Planning Commission members receive \$10 per meeting.					
414-3500	RALC DEMOLITIONS	0	0	21,850	10,000
A reimbursable program for the demolition of blighted properties through the Redevelopment Authority of Lawrence County.					
PLANNING, ZONING & CODE Total		89,584	115,915	77,513	123,518



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: EMERGENCY MANAGEMENT

Description and Responsibilities:

Shenango Township hired an Emergency Management position in the 2016 calendar year. This position is funded directly from a previous increase to the Shenango Township Fire Tax of 0.1 mil The Emergency Management Coordinator is responsible for responding to emergency calls and for the emergency preparedness for Shenango Township and its residents.

2021 Accomplishments:

1. Improved response time of fire personnel to emergency situations.

2022 Goals:

1. Hiring of part-time dedicated firefighters.
2. Firefighters to be paid by through a fund transfer with the Shenango Township fire tax.

<u>Staffing Levels</u>	2020	2021	2022
Full Time	0	0	0
Part Time	0	0	3



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Emergency Management - 3200

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
415-1000	FIREFIGHTER WAGES	0	30,000	0	30,000
415-1920	FICA	0	1,999	0	1,999
The employer share of FICA is based on 6.20% of all salary/wages/overtime for all employees.					
415-1930	MEDICARE	0	467	0	467
The employer share of Medicare is based on 1.45% of all salary/wages/overtime for all employees.					
415-1940	PSATS-UNEMPLOYMENT COMPENSATION	0	660	0	660
PSATS-Unemployment Group Trust is based on 6.6% of first \$10,000 of salary/wages/overtime per employee.					
EMERGENCY MANAGEMENT Total		0	33,126	0	33,126



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: Public Works

Description and Responsibilities:

Construct capital projects, initiate repairs to roads, snow/ice removal and upkeep of storm systems on over 56 centerline miles of Township roads.

2020 Accomplishments:

1. Base repair work in advance of resurfacing program completed.
2. Catch basin and berm work in advance of resurfacing program completed.
3. Continued work with Lawrence County Conservation District on the installation of DSA on Chewton West Pittsburg Road.

2022 Goals:

1. Prepare list of roads for repair and resurfacing.
2. Utilize seasonal labor for park and building maintenance.

2022 Budget Highlights:

1. Continuation of street lighting program.
2. Employees will be utilized on various construction projects as well as pothole and road maintenance projects.
3. Low Volume Road Program – Reno Lane

<u>Staffing Levels</u>	2020	2021	2022
Full Time	5	5	4
Part Time	6	6	4



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Public Works - 3300

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
430-2000	MAINTENANCE & REPAIR	20,122	16,000	11,403	16,000
Funds designated for the maintenance and parts of Public Works vehicles and equipment.					
430-2200	GENERAL SUPPLIES	9,718	8,000	5,330	8,000
430-3000	GENERAL HIGHWAY EXPENSES	2,806	2,000	3,431	2,500
Expenses that include safety supplies, employee training and certification, and any other general expenses that may be incurred.					
430-3210	ROAD MATERIALS	62,632	35,000	2,028	35,000
Costs associated with the purchase of road materials. Shenango Township bids out some road costs through the Lawrence County COG and other road costs are bid by the Township individually.					
430-4500	TRAFFIC SIGN MAINTENANCE	5,068	5,000	5,330	5,000
430-6100	GENERAL CONSTRUCTION/CONTRACT	484,817	5,300	6,625	5,300
Costs associated with specialized services provided by outside individuals.					
433-3700	TRAFFIC MAINTENANCE AGREEMENT	6,048	8,500	8,064	8,500
Expenses of an agreement with Bruce & Merrilees to perform all necessary repairs to keep intersection traffic lights in good working condition.					
434-1000	STREET LIGHTING	0	30,000	7,449	30,000
Costs associated with the installation of new streetlights with the township, all work is performed in conjunction with First energy.					
436-0000	STORM SEWER DRAINS	3,516	20,000	928	20,000
Maintenance and upkeep of the Township storm drain system.					
438-1000	ROAD DEPARTMENT WAGES	297,778	278,000	225,582	285,000
438-1910	UNIFORM ALLOWANCE	1,400	1,400	1,500	1,500
Full-time employees receive \$350 per year.					
438-1920	FICA	18,462	17,360	13,842	17,670
The employer share of FICA is based on 6.20% of all salary/wages/overtime for all employees.					
Total		912,367	426,560	291,512	434,470



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Public Works (Cont...) - 3400

GL Code	Description	2020 Actual	2020 Budget	2021 Year to Date	2022 Requested Budget
438-1930	MEDICARE	4,318	4,060	3,237	4,133
The employer share of Medicare is based on 1.45% of all salary/wages/overtime for all employees.					
438-1940	PSATS- UNEMPLOYMENT COMPENSATION	936	7,995	0	1,000
PSATS-Unemployment Group Trust is based on 0.6% of first \$10,000 of salary/wages/overtime per employee.					
438-1970	PENSION	29,971	29,500	30,859	31,750
On an annual basis, the Commonwealth of Pennsylvania allocates funds to be used for the support of the police and non-uniform pension programs. The source of funds is a state tax on casualty insurance written by companies located outside of Pennsylvania and the number of these policies owned by Shenango Township residents. The amount to be budgeted in any one year should be based on assumptions regarding the State Aid Unit Value from the preceding year as well as the number of employees in both pension plans. The proposed distribution of the funds is reflected under the pension expenditure category in the appropriate departmental budget. These funds do not fully cover the pension expenses, but yet serves as a supplement, and are deposited annually into the Western Pennsylvania Teamsters Retirement Fund.					
438-6000	DGLVR PROJECTS	0	14,500	109,159	75,000
438-7000	CAPITAL PURCHASES			100,000	Capital Fund Budget
New Equipment purchases for Public Works department.					
PUBLIC WORKS Total		947,592	482,651	534,767	546,353



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: TRANSIT AGREEMENT

Description and Responsibilities:

This cost center includes the expenses that relate to State mandated “Local Match” of funds equally up to 15% of the State funding for operating assistance. That 15% is divided up between Shenango Township, Union Township, Neshannock Township and the City of New Castle proportionately.



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Transit Agreement - 3500

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
447-3000	NCTA LOCAL MATCH	5,119	5,375	5,375	5,644
Expense under Pennsylvania Act 44, requiring all participating municipalities pay a designated allocation towards public transportation.					
<i>TRANSIT AGREEMENT Total</i>		<i>5,119</i>	<i>5,375</i>	<i>5,375</i>	<i>5,644</i>



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: TOWNSHIP PARK

Description and Responsibilities:

This cost center includes the expenses that relate to the maintaining of the Shenango Township Community Park.

2021 Accomplishments:

1. General upkeep of park facilities.
2. Construction of new fence at park and began construction of road to Phase 2.

2022 Goals:

1. Begin construction projects in and around Phase II.
2. Upgrade security at Park.



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Township Park - 3600

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
451-2000	MATERIALS & SUPPLIES	2,071	15,048	5,422	15,048
451-2420	PARK SECURITY	0	8,500	0	8,500
Expense of the upkeep of security at the Township Community Park.					
451-2430	COMMUNITY EVENTS	659	6,500	2,184	6,500
Expenses of the community events that are held at the park, which include: Easter Egg Hunt, Touch-a-Truck and Movie Night.					
451-7000	CAPITAL PURCHASES				Capital Fund Budget
New equipment for the Township Community Park.					
451-7300	CAPITAL CONSTRUCTION				Capital Fund Budget
New Construction at the Township Community Park.					
TOWNSHIP PARK Total		2,730	30,048	7,606	30,048



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: COMMUNITY DEVELOPMENT

Description and Responsibilities:

This cost center includes the expenses that relate to the community and economic development in Shenango Township.

2022 Goals:

1. Promote economic development in Shenango Township.
2. Develop Shenango Township Economic Development Corporation bylaws.



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual Budget

Community Development - 3700

GL Code	Description	2020 Actual	2021 Budget	2020 Year to Date	2021 Requested Budget
463-1000	ECONOMIC DEVELOPMENT	0	6,000	285	6,000
Activities associated with promoting economic development in Shenango Township.					
463-2000	ECONOMIC DEVELOPMENT COMMITTEE	0	500	0	500
Expenses directly related the operations of the Shenango Township Economic Development Committee, an appointed board made up of seven volunteers.					
COMMUNITY DEVELOPMENT Total		0	6,500	285	6,500



Shenango Township

Lawrence County

BUDGET 2022

2022 Annual budget

Department: DEBT SERVICE/PAYMENTS

Description and Responsibilities:

This cost center provides funds to make payments on the principal and interest of outstanding loans and the principal and interest on bonds.

2022 Goals:

General Obligation Bond, Series 2011

Issued: 12/28/2011

Amount Issued: \$2,704,706.70 Term: 15 years

Rate: 3.1-3.75%

Purpose: Refinance



Shenango Township
Lawrence County
BUDGET 2022

2022 Annual Budget

Debt Service - 3800

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
471-2000	BNY MELLON TERM BOND	218,130	217,380	26,190	218,380
Payments made to BNY Mellon for term bond issued in 2011.					
<i>DEBT SERVICE Total</i>		<i>218,130</i>	<i>217,380</i>	<i>26,190</i>	<i>218,380</i>



Shenango Township

Lawrence County

2021 Annual budget

Department: Insurance

Description and Responsibilities:

This cost center includes the majority of insurance expenses related to protecting the Township's assets, business practices and operations. Also included is the Management/Investment services and actuarial type services for the Police Pension Plan.

2021 Accomplishments:

1. Contained costs of insurance premiums by working diligently with multiple brokers to obtain competitive package proposals.
2. Continued Shenango Township's state-accredited Safety Committee to achieve better prices for 2022.

2022 Goals:

1. Continue to protect Township assets by maintaining competitively-priced and comprehensive insurance coverages.
2. Continuing Township Safety Committee to think outside the box on ways to make the workplace as safe as possible.



Shenango Township
Lawrence County

2021 Annual Budget

Township Insurance Coverage - 3900

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
486-1510	WORKERS COMPENSATION INSURANCE	77,633	58,000	60,803	64,000
Workers Compensation costs for all employees.					
487-0100	HOSPITALIZATION	208,378	220,000	189,892	230,000
Medical insurance costs for full-time employees.					
487-0200	DENTAL	16,714	17,750	16,304	18,750
Dental insurance costs for full-time employees.					
487-0300	VISION	1,442	1,800	1,289	2,000
Vision insurance costs for full-time employees.					
487-0400	LIFE INSURANCE	7,662	5,500	3,740	6,500
Life insurance costs for full-time and certain part-time employees.					
487-0500	PROPERTY/PUBLIC OFFICIALS INSURANCE	72,112	70,000	71,708	70,000
Property, Liability, Automobile, Inland Marine, Public Officials and Umbrella insurances.					
487-0600	SHORT TERM/LONG TERM DISABILITY	3,107	3,400	2,333	3,400
Short Term/Long Term Disability for Police Department.					
INSURANCE Total		387,048	376,450	346,069	394,650



Shenango Township
Lawrence County

2021 Annual budget

Department: FUND TRANSFERS

Description and Responsibilities:

This cost center includes the transfer of General Fund monies to the Capital Fund for the purpose of funding Capital projects, including construction, paving, etc., and the purchase of any capital item by the Township.



2021 Annual Budget

Fund Transfers - 4000

GL Code	Description	2020 Actual	2021 Budget	2020 Year to Date	2021 Requested Budget
493-7400	TRANSFER TO CAPITAL FUND	6,000	50,500	0	87,347
Funds transferred to Capital Fund to cover costs incurred from Capital Fund projects and purchases.					
<i>FUND TRANSFERS Total</i>		<i>6,000</i>	<i>50,500</i>	<i>0</i>	<i>87,347</i>

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Shenango Township
Lawrence County

RESTRICTED FUNDS



Shenango Township
Lawrence County
BUDGET 2022

LIQUID FUEL FUND REVENUES



Shenango Township
Lawrence County
BUDGET 2022

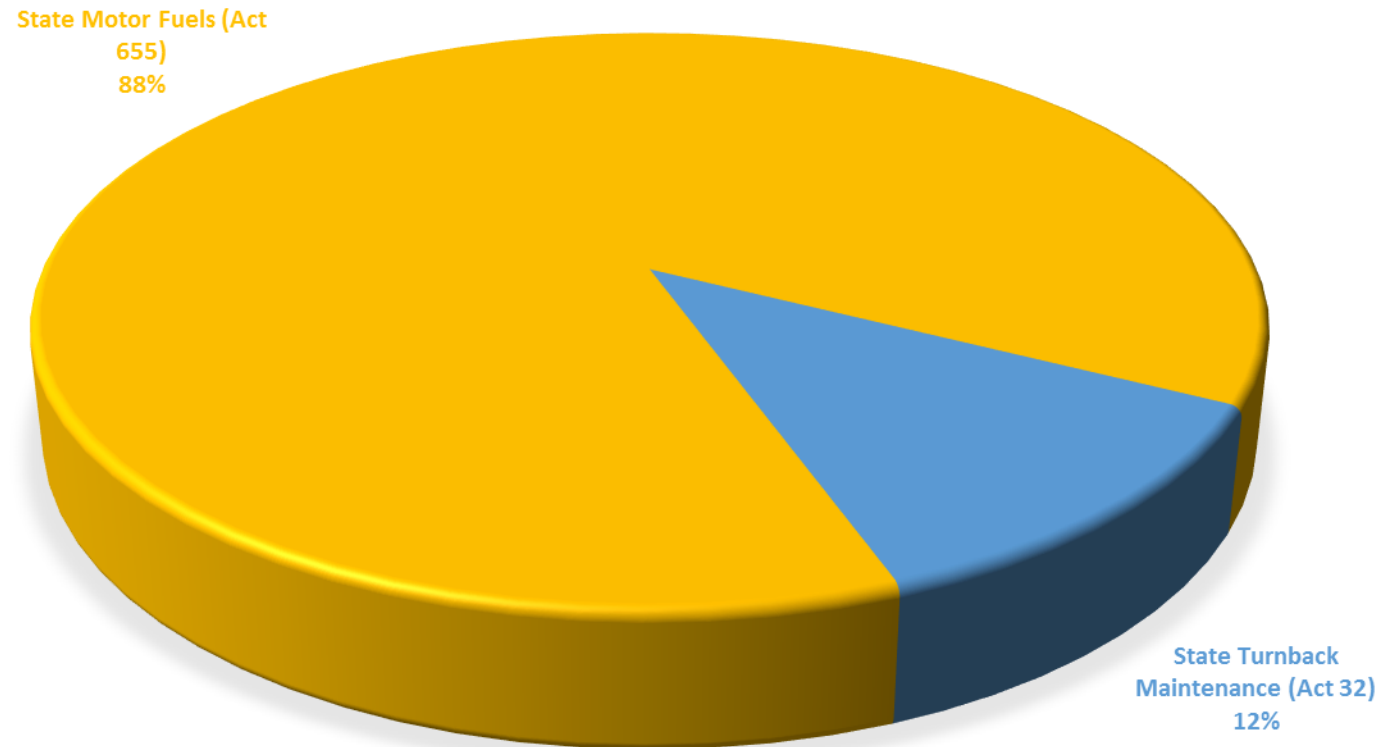
2022 Liquid Fuel Budget

2022 Proposed Liquid Fuel Revenues of \$339,298

Department					
Cost Center	Description	2019 Budget	2020 Budget	2021 Budget	2022 Budget
4100	State Motor Fuels (Act 655)	327,254	328,000	294,768	299,058
4100	State Turnback Maintenance (Act 32)	40,240	40,240	40,240	40,240
Total		367,494	368,240	335,008	339,298



Shenango Township
Lawrence County
BUDGET 2022



2022 Proposed Liquid Fuel fund revenues



Shenango Township

Lawrence County

BUDGET 2022

2022 Liquid Fuel Budget

INTERGOVERNMENTAL REVENUE - 4100

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
355-0200	STATE MOTOR FUELS (ACT 655)	328,000	294,768	302,341	299,058
A permanent allocation of a part of the liquid fuels, fuels and oil company franchise tax proceeds to townships. The allocation of these funds to municipalities is based on the ratios of mileage and population of the municipality to the state totals, and the revenues must be used on the roads and streets for which the municipalities are legally responsible.					
355-0300	STATE TURNBACK MAINTENANCE (ACT 32)	40,240	40,240	40,240	40,240
The Highway Transfer "Turnback" Program allows the transfer of functionally-local state-owned roads, serving a local traffic purpose, from state government to local government ownership. Roads that are candidates for transfer are those that have low average daily traffic or would benefit the municipality both socially and economically. After the road is turned back to the municipality, PennDOT provides money to the municipality each year to cover the costs associated with maintaining the roadway at a rate of \$4,000 per mile. PennDOT releases annual maintenance payments on April 1, two years after the year of transfer.					
INTERGOVERNMENTAL REVENUE Total		368,240	335,008	342,581	339,298



Shenango Township
Lawrence County
BUDGET 2022

LIQUID FUEL FUND EXPENSES



Shenango Township
Lawrence County
BUDGET 2022

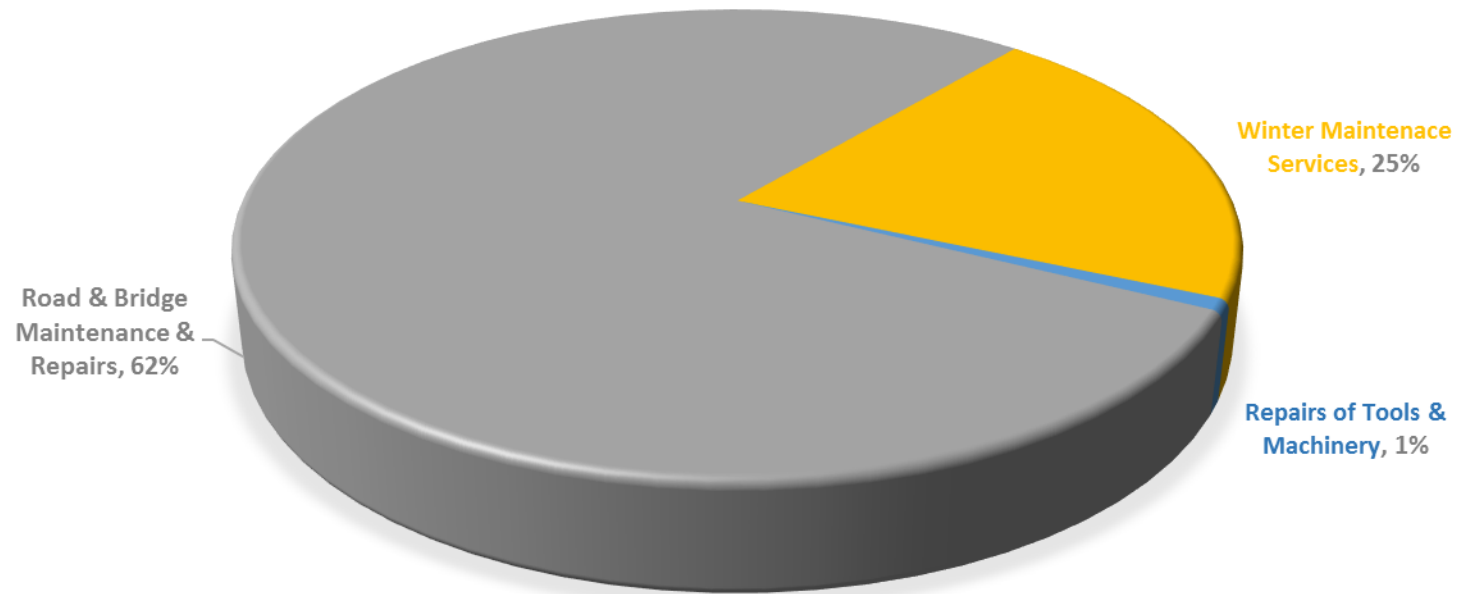
2022 Liquid Fuel Budget

2022 Proposed Liquid Fuel Expenditures of \$339,298

Department				
Cost Center	Description	2020 Budget	2021 Budget	2022 Budget
4200	Winter Maintenance Services	50,000	65,000	70,000
4300	Repairs of Tools & Machinery	0	2,500	2,500
4400	Road & Bridge Maintenance & Repairs	277,307	267,508	266,798
4500	Debt Service	40,933	0	0
Total		368,240	335,008	339,298



Shenango Township
Lawrence County
BUDGET 2022



2022 Proposed Liquid Fuel fund Expenses



Shenango Township

Lawrence County

BUDGET 2022

2022 Liquid Fuel Budget

Public Works-Highways/Roads - 4200

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
432-2200	WINTER ROAD SALT	50,000	65,000	80,026	70,000
Shenango Township is required through the PA COSTARS contract to purchase a minimum 60% of required quantities exclusively from the awarded supplier.					
432-2300	WINTER ANTI-SKID	6,500	0	0	0
Shenango Township contracts with a local supplier annually for purchase of anti skid.					
HIGHWAYS/ROADS EXPENSES Total		56,500	65,000	80,026	70,000



Shenango Township
Lawrence County
BUDGET 2022

2022 Liquid Fuel Budget

Repairs to Tools/Machinery - 4300

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
437-2000	REPAIRS TOOLS/MACHINERY PARTS	0	2,500	0	2,500
<i>REPAIRS TO TOOLS/MACHINERY EXPENSES Total</i>		<i>0</i>	<i>2,500</i>	<i>0</i>	<i>2,500</i>



Shenango Township

Lawrence County

BUDGET 2022

2022 Liquid Fuel Budget

Maintenance & Repairs Roads/Bridges - 4400

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
438-2500	MAINTENANCE & REPAIRS ROAD SUPPLIES	0	10,000	11,486	10,000
438-4500	MAINTENANCE & REPAIRS ROAD CONTRACTS	9,500	9,500	0	9,500
439-6600	HIGHWAY CONSTRUCTION PAVING	267,807	248,008	220,263	247,298
<i>MAINTENANCE & REPAIRS EXPENSES Total</i>		277,307	267,508	231,749	266,798



Shenango Township
Lawrence County
BUDGET 2022

2022 Liquid Fuel Budget

Debt Service - 4500

GL Code	Description	2020 Actual	2021 Budget	2021 Year to Date	2022 Requested Budget
471-2200	PENNSYLVANIA INFRASTRUCTURE BANK LOAN	40,933	0	0	0
Low-interest loans to help fund transportation projects within the Commonwealth. The current PIB Interest Rate is 1.75%. This Loan is Paid in full.					
DEBT SERVICE EXPENSES Total		40,933	0	0	0

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Shenango Township
Lawrence County
BUDGET 2022

FIRE TAX FUND REVENUES



Shenango Township
Lawrence County
BUDGET 2022

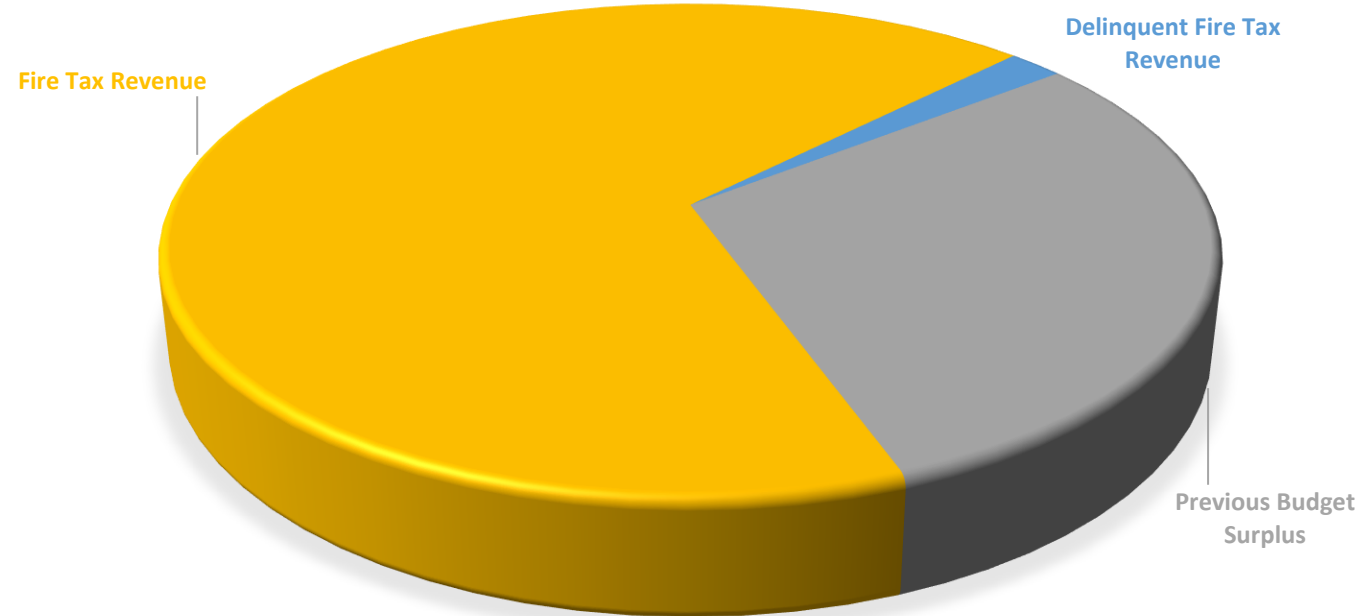
2022 Fire Tax Fund Budget

2022 Proposed Fire Tax Fund Revenues of \$322,440

Department				
Cost Center	Description	2020 Budget	2021 Budget	2022 Budget
5100	2022 Fire Tax Revenue	170,000	171,000	172,000
5100	Delinquent Fire Tax Revenue	5,000	5,000	5,000
5100	Interest Income	200	325	440
5100	Previous Budget Surplus Transfer	74,736	75,000	145,000
Total		249,936	251,325	322,440



Shenango Township
Lawrence County
BUDGET 2022



2022 PROPOSED FIRE TAX FUND REVENUES



Shenango Township

Lawrence County

BUDGET 2022

2022 Fire Tax Fund Budget

Fire Tax Revenue - 5100

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
301-1000	FIRE TAX REVENUES	170,000	171,000	173,192	172,000
Shenango Township Volunteer Fire Department's primary source of tax revenue is the fire tax. The 0.4 mill fire tax is levied on all commercial, residential and other non-exempt real property. The tax is determined by two factors, the assessed value and the millage rate. As of November 9, 2016, Lawrence County has determined Shenango's taxable assessed value to be \$377,686,686. The Lawrence County Assessor's Office determines property market value and assesses property. The real estate tax collector for Shenango Township, Lawrence County, and the Shenango Area School District, pursuant to the Second-Class Township Code, is Mary Jane Cousins, an elected official who serves a four-year term.					
301-4000	DELINQUENT FIRE TAX REVENUES	5,000	5,000	0	5,000
Delinquent fire tax collected by Lawrence County Tax Claim Bureau, after 12/31. The real estate tax collector turns all delinquent tax bills over to the Lawrence County Tax Claim Bureau. The property owner has approximately two years to pay the taxes plus penalty, or the Tax Claim Bureau will conduct a public sale of the property.					
341-0000	INTEREST INCOME	200	325	367	440
279-9900	PREVIOUS BUDGET SURPLUS	74,736	75,000	0	145,000
Funds from the prior year's budget.					
<i>FIRE TAX Total</i>		<i>249,936</i>	<i>251,325</i>	<i>173,559</i>	<i>322,440</i>



Shenango Township
Lawrence County
BUDGET 2022

FIRE TAX FUND EXPENSES



Shenango Township
Lawrence County
BUDGET 2022

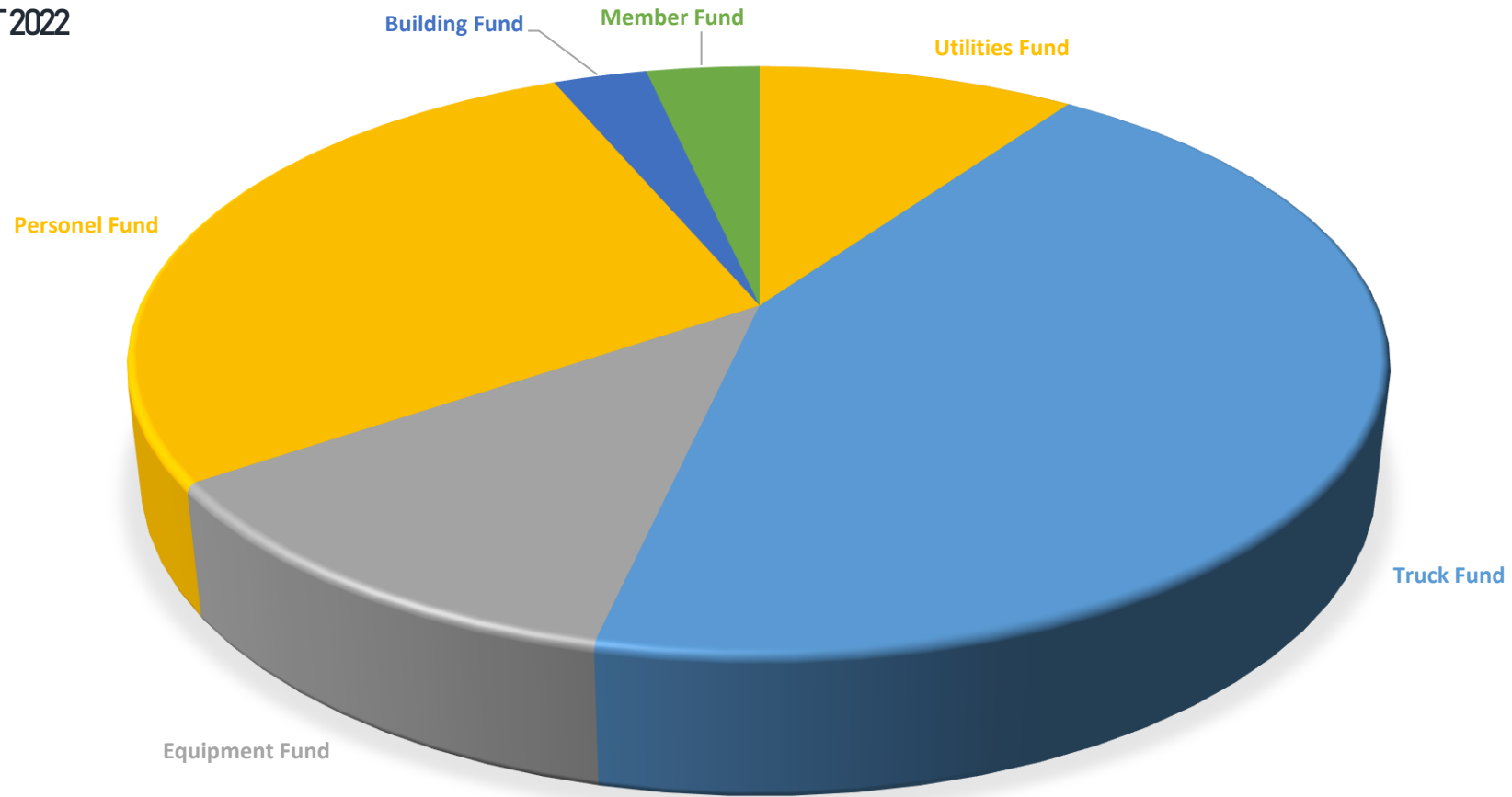
2022 Fire Tax Fund Budget

2022 Proposed Fire Tax Fund expenses of \$251,325

Department				
Cost Center	Description	2020 Budget	2021 Budget	2022 Budget
5200	Utilities Fund	26,500	24,500	24,500
5300	Truck Fund	110,000	20,000	181,115
5400	Equipment Fund	40,974	30,974	30,000
5500	Personnel Fund	35,526	70,833	70,833
5600	Building Fund	6,000	7,250	10,250
5700	Member Fund	16,000	8,742	8,742
Total		235,000	162,299	322,440



Shenango Township
Lawrence County
BUDGET 2022



2021 PROPOSED FIRE TAX FUND EXPENSES



Shenango Township
Lawrence County
BUDGET 2022

2022 Fire Tax Fund Budget

Utilities Fund - 5200

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
411-1610	EAST NEW CASTLE	15,000	17,000	11,419	17,000
411-1620	CASTLEWOOD	6,500	7,500	5,049	7,500
Total		21,500	24,500	16,486	24,500



Shenango Township
Lawrence County
BUDGET 2022

2022 Fire Tax Fund Budget

Truck Fund - 5300

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
411-2410	TRUCK PURCHASE	100,000	90,000	0	161,115
411-2412	ENGINE LOAN	0	0	0	0
411-2414	TRUCK REPAIR	20,000	20,000	10,314	20,000
Total		120,000	110,000	10,314	181,115



Shenango Township
Lawrence County
BUDGET 2022

2022 Fire Tax Fund Budget

Equipment Fund - 5400

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
411-5100	NEW EQUIPMENT PURCHASE	20,000	20,000	5,384	20,000
411-5150	EQUIPMENT REPAIR	10,000	10,000	2,265	10,000
Total		30,000	30,000	7,649	30,000



Shenango Township
Lawrence County
BUDGET 2022

2022 Fire Tax Fund Budget

Personnel Fund - 5500

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
411-6000	EMA/CODE POSITIONS	63,436	70,833	0	70,833
Funds transferred to Shenango Township General fund to compensate the position of Emergency Management, and Code.					
	Total	63,436	70,833	0	70,833



Shenango Township
Lawrence County
BUDGET 2022

2022 Fire Tax Fund Budget

Building Fund - 5600

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
411-7000	EAST NEW CASTLE STATION	3,500	4,250	5,646	7,250
411-7100	CASTLEWOOD STATION	2,500	3,000	3,519	3,000
Total		6,000	7,250	9,165	10,250



Shenango Township
Lawrence County
BUDGET 2022

2022 Fire Tax Fund Budget

Member Fund - 5700

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
411-8000	INCENTIVE PROGRAM	3,000	3,000	0	3,000
411-8100	TRAINING/EDUCATION	2,500	2,242	4,225	2,242
411-8200	COMMUNITY TRAINING/DEVELOPMENT	1,500	1,500	120	1,500
411-8300	CLOTHING/OUTFITTING	2,000	2,000	254	2,000
Total		9,000	8,742	4,599	8,742

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Shenango Township
Lawrence County
BUDGET 2022

CAPITAL FUND REVENUES



Shenango Township
Lawrence County
BUDGET 2022

2022 Capital Fund Budget

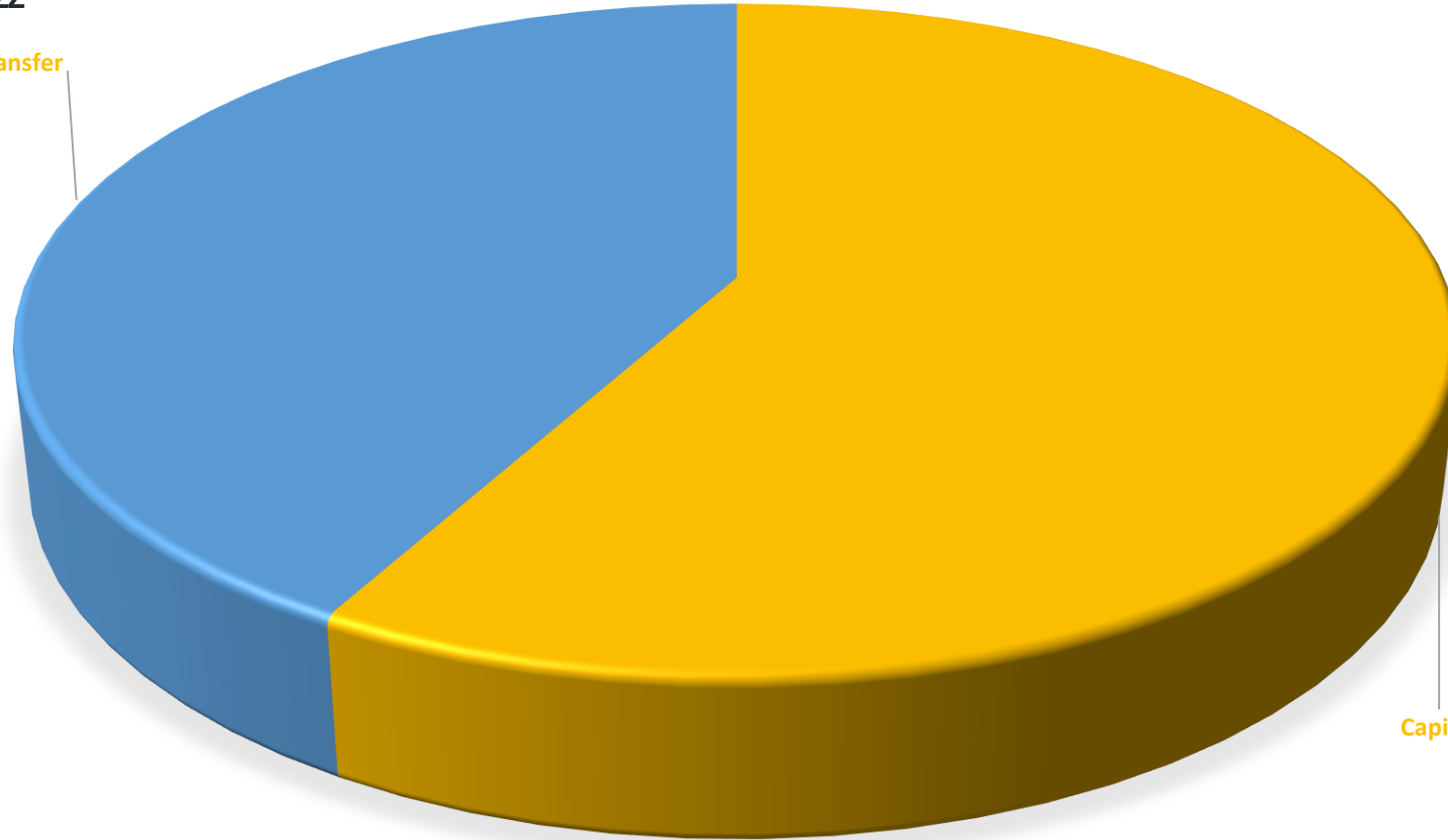
2021 Proposed capital Fund Revenues of \$87,000.00

Department				
Cost Center	Description	2018 Budget	2019 Budget	2020 Budget
6100	2021 General Fund Transfer Revenue	104,044	40,500	87,347
6100	Capital Reserve Transfer	188,956	36,500	15,000
Total		293,000	87,000	102,347



Shenango Township
Lawrence County
BUDGET 2022

General Fund Transfer



Capital Reserve Transfer

2022 PROPOSED CAPITAL FUND REVENUES



Shenango Township
Lawrence County
BUDGET 2022

CAPITAL FUND EXPENSES



Shenango Township
Lawrence County
BUDGET 2022

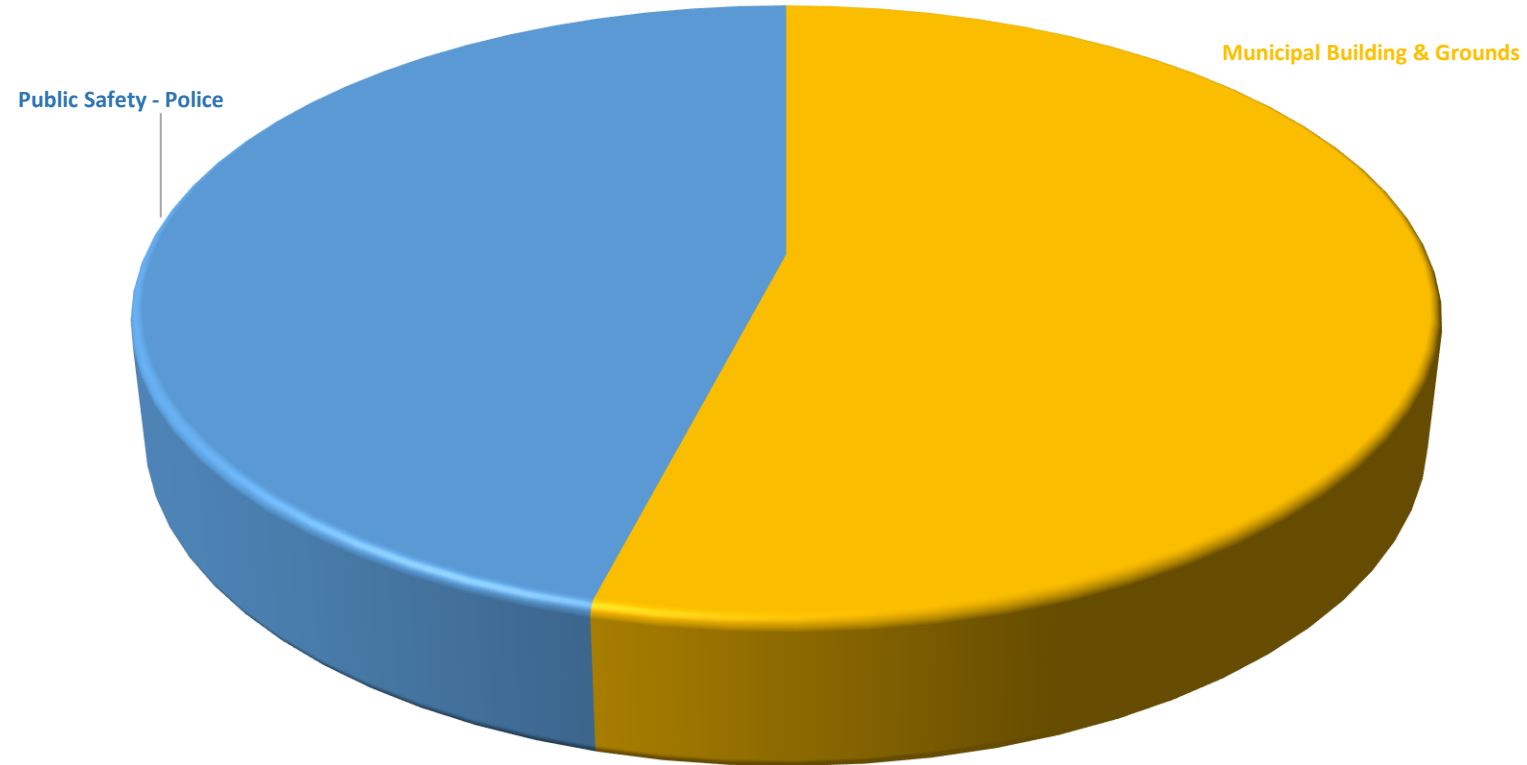
2022 Capital Fund Budget

2021 Proposed Capital Fund expenses of \$87,000.00

Department				
Cost Center	Description	2019 Budget	2020 Budget	2021 Budget
6200	Municipal Building & Grounds	15,500	95,000	32,000
6300	Public Safety – Police	40,000	73,000	40,000
6400	Public Works	0	0	0
6500	Roads & Streets	654,604	55,000	12,500
6600	Township Park	100,000	70,000	17,847
Total		809,604	293,000	102,347



Shenango Township
Lawrence County
BUDGET 2022



2022 PROPOSED CAPITAL FUND EXPENSES



Shenango Township

Lawrence County

BUDGET 2022

2022 Capital Fund Budget

TOWNSHIP building - 6200

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
409-3730	BUILDING REPAIR	15,000	5,000	0	22,000
General repairs that are needed for up-keep of the Township Municipal Building, which includes painting of exterior of building.					
409-4000	CAPITAL PURCHASE	32,000	32,000	0	0
Installation and Purchase of emergency generator for municipal building.					
409-6000	CAPITAL CONSTRUCTION	48,000	10,000	0	10,000
Renovation of police garage construction.					
TOWNSHIP BUILDING EXPENSES Total		95,000	95,000	0	32,000



Shenango Township
Lawrence County
BUDGET 2022

2022 Capital Fund Budget

Public Safety – Police - 6300

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
410-7000	CAPITAL PURCHASES	75,000	40,000	0	40,000
Funds designated for the purchase of police interceptor.					
	<i>POLICE EXPENSES Total</i>	<i>75,000</i>	<i>40,000</i>	<i>0</i>	<i>40,000</i>



Shenango Township
Lawrence County
BUDGET 2022

2022 Capital Fund Budget

Public works - 6400

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
438-7000	CAPITAL PURCHASES	0	0	0	0
Funds designated for the purchase of public works equipment.					
<i>PUBLIC WORKS EXPENSES Total</i>		<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>



Shenango Township
Lawrence County
BUDGET 2022

2022 Capital Fund Budget

Township park - 6500

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
451-7000	CAPITAL PURCHASES	65,000	0	0	5,000
Purchases for Shenango Township Community Park.					
451-7300	CAPITAL CONSTRUCTION	5,000	0	0	7,500
Construction at the Township Community Park.					
TOWNSHIP PARK EXPENSES Total		70,000	0	0	12,500



Shenango Township

Lawrence County

BUDGET 2022

2022 Capital Fund Budget

Roads & streets - 6600

GL Code	Description	2020 Budget	2021 Budget	2021 Year to Date	2022 Requested Budget
439-6600	ROAD RECONSTRUCTION/RESURFACING	30,000	0	0	15,347
Capital funds allocated to improve roads in excess to funds appropriated in the Liquid Fuels budget.					
439-6610	ROADWAY FACILITY IMPROVEMENTS	25,000	0	0	2,500
Construction of new gateway signage, and generator plugs for traffic lights.					
<i>ROADS & STREETS EXPENSES Total</i>		<i>55,000</i>	<i>0</i>	<i>0</i>	<i>17,847</i>

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Shenango Township
Lawrence County
BUDGET 2022

FEDERAL HOME FUND REVENUES



Shenango Township
Lawrence County
BUDGET 2022

2022 Restricted Fund Budget

2022 Proposed RESTRICTED Fund Revenues of \$ 200,000

Department				
Cost Center	Description	2020 Budget	2021 Budget	2022 Budget
7000	Shenango HOME Program	0	500,000	200,000
	Total	0	500,000	200,000



Shenango Township
Lawrence County
BUDGET 2022

FEDERAL HOME FUND EXPENSES



Shenango Township
Lawrence County
BUDGET 2022

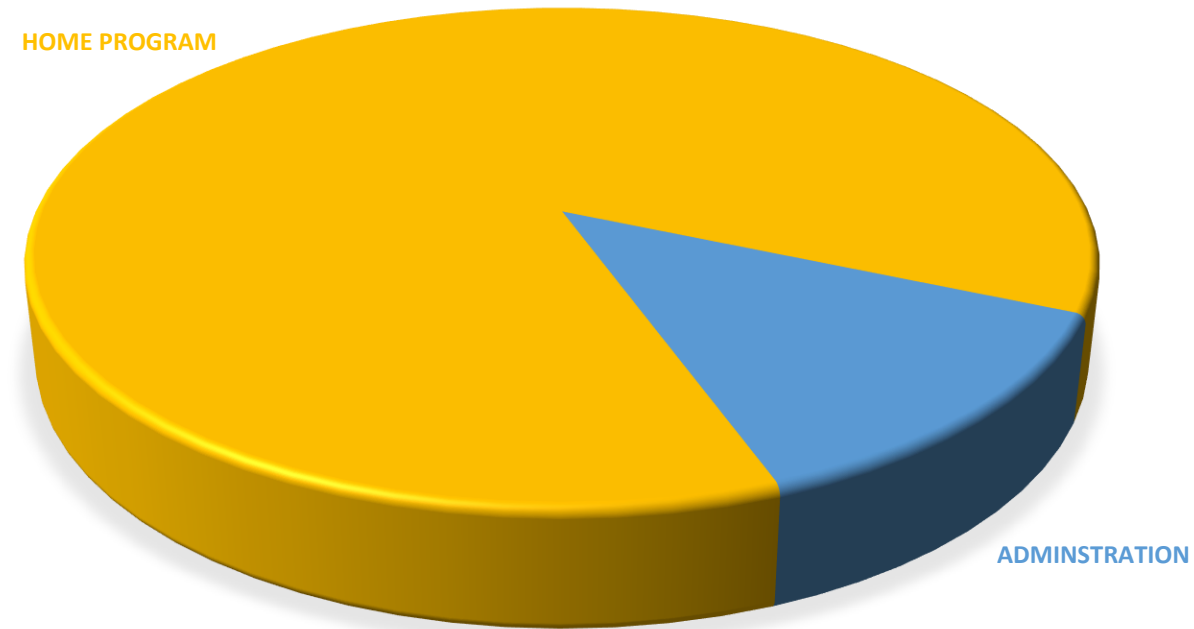
2022 Restricted Fund Budget

2022 Proposed RESTRICTED Fund expenses of \$ 500,000

Department				
Cost Center	Description	2020 Budget	2021 Budget	2022 Budget
7100	Shenango HOME Program	0	435,000	174,000
7200	Administration	0	65,000	26,000
Total		0	500,000	200,000



Shenango Township
Lawrence County
BUDGET 2022



2022 PROPOSED RESTRICTED FUND EXPENSES



Shenango Township

Lawrence County

BUDGET 2022

2022 Restricted Fund Budget

TOWNSHIP building – 7100

GL Code	Description	2020 Budget	2020 Budget	2021 Year to Date	2022 Requested Budget
480-1000	HOME PROGRAM EXPENSES	0	435,000	68,250	174,000
Expenses of the Federal HOME Grant Program, which is a federally backed program to provide funds to residents to improve their existing home.					
480-2000	HOME PROGRAM ADMINISTRATION	0	65,000	0	26,000
The administration of this grant is being done by Lawrence County Community Action Partnership Program (LCCAPP), at the Frew Mill Campus.					
<i>TOWNSHIP BUILDING EXPENSES Total</i>		<i>0</i>	<i>0</i>	<i>68,250</i>	<i>200,000</i>