

**TOWNSHIP OF SHENANGO
LAWRENCE COUNTY, PENNSYLVANIA**

RESOLUTION NO. 1 OF 2024

**RESOLUTION OF THE BOARD OF SUPERVISORS OF SHENANGO TOWNSHIP,
LAWRENCE COUNTY, PENNSYLVANIA, AMENDING AND REVISING
THE SCHEDULE OF FEES PER TOWNSHIP ORDINANCES**

WHEREAS, the Township of Shenango, Lawrence County, Pennsylvania (hereinafter “Township”), incurs administrative expenses in providing services to its residents; and,

WHEREAS, various ordinances of the Township of Shenango allow for the setting of fees by Resolution to defer the costs of their administration; and

WHEREAS, the Shenango Township Board of Supervisors are desirous of establishing a schedule of fees in a single document; and

WHEREAS, in keeping with good practice, the Board of Supervisors periodically reviews the schedule of fees and makes appropriate revisions thereto; and

WHEREAS, the Shenango Township Board of Supervisors have determined that certain revisions are necessary and in the best interest of the Township;

NOW, THEREFORE, BE IT RESOLVED, and enacted that a schedule of fees be established as contained herein and that this Resolution shall replace all previous fee schedule resolutions.

I. Zoning Certificates

The Zoning Certificate fee shall be based upon the estimated cost of construction with respect to new buildings or structures.

When the proposal involves reconstruction, alterations or additions to an existing structure, the permit fee shall be based upon the estimated cost of the physical value of such alterations or additions.

Application Fee Schedule:

Residential: Single family dwellings, townhouses, condominiums, additions, garages/sheds (over 1,000 sq. feet).

Value of Proposed Capital Improvement	Permit Fee
\$1 to \$10,000	\$ 0.01
\$10,001 to \$40,000	\$ 0.01
\$40,001 or more	\$ 0.01
Construction without a Township permit	\$ 500.00

Accessory Structures (TYPE 2 Permits):

Swimming Pools	\$ 50.00
Fence Permit	\$ 25.00
Decks & Porches Permit	\$ 50.00
Sheds/Garages (under 1,000 sq. feet)	\$ 50.00
Solar Panels	\$ 50.00

Commercial (including accessory structures):

Value of Proposed Capital Improvement	Permit Fee
\$1 to \$10,000	\$ 0.01
\$10,001 to \$40,000	\$ 0.01
\$40,001 or more	\$ 0.01
Construction without a Township permit (plus, any engineering review fees and legal review fees)	\$ 1,000.00

Manufacturing (including accessory structures):

Value of Proposed Capital Improvement	Permit Fee
\$1 to \$10,000	\$ 0.01
\$10,001 to \$40,000	\$ 0.01
\$40,001 or more	\$ 0.01
Construction without a Township permit (plus, any engineering review fees and legal review fees)	\$ 1,000.00

II. Sewage Enforcement Officer

All fees, excluding subdivision fees, are reimbursable under Title 25, Chapter 72, Sec. 72.44. All actions will include mileage charges unless otherwise noted. All hourly charges will include travel time.

**Sewage Enforcement Fees
Effective February 1, 2024**

	<u>Permit Activities</u>
Application	\$50.00
Site Investigation*	\$200.00
Percolation Test**	\$200.00
Soil Report	\$50.00
Design Review/Permit Issuance/Denial	\$100.00
Interim Inspection	\$100.00
Final Inspection	<u>\$100.00</u>
Total	\$800.00

	<u>Non-Permit Activities</u>
Site Investigation*	\$200.00
Percolation Test**	\$200.00
Planning Module Review	\$100.00
Residential Tract/Non-Building Waiver	\$175.00
Complaint Investigation	Note #2
Summary Proceedings/Testimony	\$100.00/hour

* Up to five probes, extra probes \$25.00/probe

**Per six holes

Note #1: When any field activity is scheduled and if for any reason, beyond the control of the officer, the activity cannot be performed when the officer is in the field, there will be a \$85.00 lump sum charge.

Note #2: Complaint investigations and any other services not listed will be performed at the rate of \$85.00/hr. charged portal to portal.

Consulting Fee Hourly: The sum of \$100.00.

Exemption Review: The sum of \$150.00 for verification and processing (no testing). If testing is required, above fees apply.

Subdivision Testing: Above fees (per lot) shall apply to all subdivision or land development testing. All subdivision and land development testing is NON-REIMBURSABLE and will be charged at 100% of applicable fee. **All subdivision applicants will be charged a \$25.00 Township administration fee.**

<u>Verification of Existing System:</u>	\$ 300.00
Includes dye testing and tank sizing.	
Using SEO backhoe to dig 7' site probes, 3 holes.	\$ 200.00
Dye test only.	\$ 200.00

III. **Occupancy Permit**

- a. **Change in the use of an existing building or structure** \$ 25.00
- b. **Change in the use of a land area or water body** \$ 25.00/acre
- c. **A change in a non-conforming building or structure** \$ 25.00
- d. **A change in a non-conforming use of a land area or water** \$ 25.00
- e. **Home Occupation Fee** \$ 50.00
- f. **An Occupancy permit fee of \$0.01 for all new housing permits**

- IV. Temporary Permit
 - a. Each use on one (1) acre or less: \$25.00 to be returned to applicant upon removal of the temporary use.
 - b. Each use on a site in excess of one (1) acre: \$50.00 plus \$5.00 per acre or fraction thereof.

- V. Demolition Permit
 - a. Demolition Permit \$ 0.01
 - b. Demolition without a permit \$ 250.00

- VI. Zoning
 - a. Zoning Amendments to Text or Map \$ 1,200.00
 - b. Curative Amendment \$ 2,000.00
 - c. Conditional Use \$ 2,000.00
 - d. Uses by Special Exception
 - i. Residential \$ 400.00
 - ii. All Others \$ 400.00
 - e. Variances
 - i. Residential \$ 400.00
 - ii. All Others \$ 400.00
 - f. Challenge to the Validity of the Zoning Ordinance \$ 2,000.00
 - g. Intermunicipal Liquor License Transfer Fee \$ 1,000.00
 - h. All Other Appeals
 - i. Residential \$ 400.00
 - ii. All Others \$ 400.00

- VII. Uniform Construction Code Appeal
 - a. Residential \$ 750.00
 - b. All Others \$ 750.00

- VIII. Property maintenance Code Appeal
 - a. Residential \$ 750.00
 - b. All Others \$ 750.00

- IX. Zoning Opinion
 - a. Written Zoning Opinion \$ 150.00

**The applicant is responsible to reimburse the Township for any costs incurred by the Township beyond the fees listed above for plan reviews, report preparations, stormwater management review or other services performed by the township solicitor, township engineer or other consultants for the Township at the consultant's rate charged.

- X. Signs
 - a. Permanent Sign up to 15 Square Feet \$ 60.00
 - b. Permanent Sign over 15 Square Feet \$ 4.00/sq. ft.
 - c. Permanent Sign Replacement \$ 2.00/sq. ft. (\$27.00 minimum)
 - d. Temporary Sign \$ 25.00
 - e. Auction Sign \$ 25.00
 - f. Commercial real Estate Sign \$ 25.00

- XI. PRD Applications
 - a. Application for Tentative Approval
 - i. Filing Fee \$ 650.00
 - ii. Review Fee \$ 2,000.00
 - b. Application for Final Approval
 - i. Filing Fee \$ 650.00
 - ii. Review Fee \$ 2,500.00
 - iii. Inspection Fee Actual cost to the Township of inspections performed by the Township engineer or consultant.

- XII. Miscellaneous Fees
 - a. Township Maps
 - b. Copies of pre-printed documents
 - i. B&W (8.5 x 11) \$ 0.25 per page
 - ii. Color (8.5x11) \$ 1.00 per page
 - iii. Larger than 8.5 x 11 Actual cost
 - c. NSF Check Return \$ 30.00
 - d. Transcript from public hearing Actual cost

- XIII. Stormwater
 - a. Small Project Stormwater Application \$ 200.00 plus cost of Engineering through completion
 - b. Large Project Stormwater Application \$ 400.00 plus cost of Engineering through completion

- XIV. Floodplains
 - a. Floodplain Development permit Application \$ 250.00

- XV. Sexually Oriented Business
 - a. Every application for a new sexually oriented business license shall be accompanied by a \$600.00 non-refundable application and investigation fee.
 - b. Every application for renewal of an existing sexually oriented business license shall be accompanied by an annual non-refundable renewal license fee of \$300.00 within thirty (30) days of license renewal.
 - c. Every application for a sexually oriented business employee license (whether for a new license or for renewal of an existing license) shall be accompanied by an annual \$100.00 non-refundable application, investigation and license fee.

- XVI. **Recreational Fees**
 - a. **Shenango Community Park**
 - i. **Shelter Rental**
 - 1. **Small Shelters (“A”, “B” & “C”)** all day \$ 75.00*
 - 2. **Large Shelter (“D”)** all day \$ 125.00*
- *Plus \$25.00 maintenance fee that is returnable after the shelter is inspected and determined to be cleaned and free of damage.

- XVII. **Driveway Permit**
 - a. **New Structure** \$ 0.01
 - b. **Existing Structure** \$ 50.00

- XVIII. **Road Cut**
 - a. **Residential Properties** \$ 2.00/s.f., \$ 80.00 minimum
 - b. **Commercial Properties** \$ 2.00/s.f., \$ 80.00 minimum

- XIX. **Road Occupancy**
 - a. **Bond Amount** \$12,500.00/mile
 - b. **Permit fee** \$ 100.00
 - c. **Overweight Hauling (logging or equipment)** Number of overweight loads X \$ 30.00

XX. Engineering & Legal Fees
 All engineering and all legal fees associated with those costs of inspections, reviews, etc., will be based on the fee schedule submitted by the various engineering and legal firms as approved by the Board of Supervisors at an advertised public meeting.

Professional service costs provided by engineering firm RAR Engineering, when necessary, for planning and zoning projects.

<u>Classification</u>	<u>Rate/Hour</u>
a. Principal	\$ 102.00
b. Project Manager	\$ 97.00
c. Project Engineer	\$ 97.00
d. Senior Engineer	\$ 94.00
e. Senior Geologist	\$ 94.00
f. Engineer	\$ 80.00
g. Geologist	\$ 80.00
h. Designer	\$ 78.00
i. Draftsman	\$ 54.00
j. Survey Crew	\$ 108.00
k. Survey Crew w/GPS	\$ 118.00
l. Environmental Technician	\$ 55.00
m. Inspector	\$ 62.00
n. Secretary/Clerk	\$ 30.00
o. CADD Workstation	\$ 10.00

XXI. Subdivisions

- a. Application Fee – Preliminary, Preliminary/Final, or Final**
 - i. Residential Subdivision** \$ 125.00
 - ii. Residential Lot Consolidation** \$ 125.00
 - iii. Commercial Subdivision** \$ 200.00
 - iv. Commercial Lot Consolidation** \$ 200.00
- b. Township Consultant Fees for Subdivision Applications**

Actual cost to the Township of plan reviews, report preparation, and other services performed by consultants and/or the township solicitor as billed to the Township at the normal rate charged.

Method of Payment – Application Deposit

Upon initial submission of a Subdivision application, in addition to the application fee, the applicant shall deposit the following sums:

- i. 0-4 lot/dwelling units** **No Deposit**
- ii. 5-50 lot/dwelling units** **\$2,500.00**
- iii. Greater than 51 lot/dwelling units** **\$4,000.00**

From this amount shall be deducted any fees accruing from the Township Consultants and/or Solicitor reviews. If, at any time during the progression of an application, it is determined by the Township that the balance available is or will be inadequate to fully cover anticipated review costs, the applicant will be notified that an additional deposit is required equal to the first deposit. At the completion of the subdivision application process, any of the remaining developers deposit funds on deposit with the Township at completion of the Final project and after all fees are deducted may be returned to the applicant upon written request.

- c. Bond Release**
 - i. Bond Release**
 - 1. Bond Release Request** \$ 150.00
 - a. Plus actual cost of Engineer & Inspection.**

XXII. Land Development

- a. Application Fee – Preliminary, Preliminary/Final, or Final Approval**
 - i. Land Development Plan** \$ 600.00
 - ii. Revised Land Development** \$ 400.00
 - iii. Wireless Communication Facilities** \$ 500.00

b. Township Consultant Fees for land Development

Actual cost to the Township for plan reviews, report preparations, and other services performed by consultants and/or the Township solicitor as billed to the Township at the normal rate charged the Township for similar services.

Method of Payment – Application Deposit

Upon initial submission of any application under this heading, in addition to the application fee, the applicant shall make a deposit to the Township as follows:

i. Preliminary Land Development	\$2,000.00
ii. Prelim./Final or Final land Development	\$2,000.00
iii. Revised land Development	\$1,000.00

From this amount shall be deducted any fees accruing from the Township Consultants and/or Solicitor reviews. If, at any time during the progression of an application, it is determined by the Township that the balance available is or will be inadequate to fully cover anticipated review costs, the applicant will be notified that an additional deposit is required equal to the first deposit. At the completion of the subdivision application process, any of the remaining developer deposit funds on deposit with the Township at completion of the Final project and after all fees are deducted may be returned to the applicant upon written request.

iv. Bond Release Requests	\$ 300.00
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XXIII. Fire Escrow

a. Administrative/Inspection Fee	\$ 400.00
b. Annual Reconciliation Fee	\$ 240.00
i. For individual accounts that are held for over 12 months	

XXIV. Junk Yards & Junk Dealers

a. First Time Application Fee	\$1,000.00
b. Annual Renewal Fee	\$ 500.00
c. Transfer Fee	\$5,000.00

XXV. Peddling & Soliciting (Monday thru Saturday Only)

a. One Day Permit	\$ 25.00/person
b. One Week Permit	\$ 100.00/person
c. Month + Permit	\$ 250.00/person
d. Roadside Stand Permit	\$ 100.00/season
i. Season is defined as a 3-month period.	

XXVI. Municipal

a. Municipal Lien letter	\$ 20.00
b. Fire Report	\$ 20.00
c. Police Report	\$ 15.00

- XXVII. Forestry/Fish Production
 - a. Forestry Application Fee \$ 100.00
 - b. Fish production Application Fee \$ 250.00
- XXVIII. Mining
 - a. Mining Application Renewal \$ 500.00
- XXIX. Solid Waste Services
 - a. Garbage Bags \$ 12.50
 - b. Garbage Tags \$ 5.00
- XXX. Project Cancellation

When a project is cancelled, permit fees in an amount of \$100.00 or less shall not be refunded in full. When a project is cancelled, permit fees in an amount in excess of \$100.00 shall be refunded minus the itemized administrative costs for work completed concerning the review of the permit. The administrative fees shall include a rate of \$25.00 per hour for administrative review, a rate of \$45.00 per hour for professional/technical review.

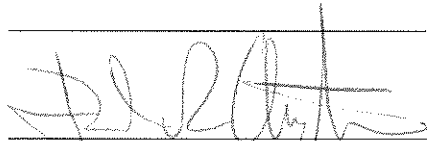
APPROVED this 2nd day of January 2024

VOTE: Yes 2 No 0

ATTEST:

Betty A. McGuire

**SHENANGO TOWNSHIP
BOARD OF SUPERVISORS**



Frank R. Augustine - Chairman



Brandon M. Rishel – Vice Chairman