

Organization Meeting of the Shenango Township Board of Supervisors

Tuesday, January 2, 2024,

Meeting No. 1 of 2024

Present:

- Albert D. Burick III, Supervisor
- Frank R. Augustine, Supervisor
- Brandon M. Rishel, Supervisor
- Brittany Mcguire, Assistant-Secretary

- Sgt. Darrin Cwynar, Police
 - Chief David Rishel, Fire
 - Justin Data, EMA
 - Louis Perrotta, Solicitor
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I. Call meeting to Order:

- Pledge of Allegiance

II. Swearing in of Newly Elected Official

III. Public Comment:

IV. Reorganization:

Nomination of Temporary Chairman.

Nominate and Elect Chairman.

Nominate and Elect Vice-Chairman.

Motion to _____ the resignation of Al Burick as Shenango Township Supervisor.

Motion by _____ 2nd by _____ Board Discussion?

Motion to hold the Shenango Township Municipal Building, 1000 Willowbrook Road, as the place for the monthly Board of Supervisors Regular meetings and establishing the time of the regular meeting at 6:00 p.m. on the second Thursday of each Month, unless otherwise noted.

February 8

August 8

March 14

September 12

April 11

October 10

May 9

November 14

June 13

December 12

**July 11 – noon at Shenango Park

Motion to designate _____ for the publication of Township legal notices.

Motion to (retain/appoint) _____ Township Secretary.

Motion to (retain/appoint) _____ Assistant Township Secretary.

Motion to (retain/appoint) _____ Township Treasurer.

Motion to (retain/appoint) _____ Assistant Township Treasurer.

Motion to (retain/appoint) _____ as Township Solicitor.

Motion to (retain/appoint) _____ as Zoning Solicitor.

Motion to (retain/appoint) _____ as Special Counsel.

Motion to (retain/appoint) _____ as Township Engineer.

Motion to (retain/appoint) _____ as alternate Township Engineer.

Motion to (retain/appoint) _____ as alternate Township Engineer.

Motion to (retain/appoint) _____ as alternate Township Engineer.

Motion to (retain/appoint) _____ as the Sewage Enforcement Officer.

Motion to (retain/appoint) _____ as Township Payroll service.

Motion to (retain/appoint) _____ as Township Building Inspector.

Motion to (retain/appoint) _____ as Township Zoning Officer.

Motion to appoint Berkheimer and Associates as Earned Income and LST Tax Collector.

Motion to appoint Lawrence County Tax Claim as Real Estate Transfer Tax Collector.

Motion to (retain/appoint) _____ as Shenango Township representative to the Lawrence County Tax Collection Committee, with _____ as the alternate.

Motion to (retain/appoint) _____ as the Shenango Township Chief of Police.

Motion to (retain/appoint) _____ as Emergency Management Coordinator.

Motion to (retain/appoint) _____ as Deputy Emergency Management Coordinator.

Motion to (retain/appoint) _____ as the Right-to-Know Officer.

Motion to (retain/appoint) _____ as the Chairman of the Shenango Township Vacancy Board for a one (1) year term until the first Monday in January 2024.

Motion to (retain/appoint) _____ as the representative to the Lawrence County League of Municipalities.

Motion to (retain/appoint) _____ as the alternate representative to the Lawrence League of Municipalities.

Motion to (retain/appoint) _____ as the Chief Administrative Officer of the Uniformed Pension Plan.

Motion to schedule regular Shenango Township Planning Commission meetings on the second Tuesday of the month at 12:00 p.m. unless otherwise noted.

January 9

February 13

March 12

April 9

May 14

June 11

July 9

August 13

September 10

October 8

November 12

December 10

Motion to (retain/appoint) Fritz Graziani, Fred Chiaverini, Diane Ostrowski, Joe Gaus, Jeannine Reamer and Andre D’Addio as members of the 2024 Shenango Township Park & Recreation Committee.

Motion to (retain/appoint) Jeff Ghem, Terri Flynn, Judy Jones, Matt Kirby, Toni Perretti as members of the 2024 Shenango Township Pickleball Association Committee.

Motion to schedule regular Shenango Park Board meetings on the third Monday of the month at 6:00 p.m. unless otherwise noted.

February 19	July 15
March 18	August 19
May 20	September 16
June 17	October 21

Motion to schedule Shenango Township Zoning Hearings as needed on the fourth Thursday of the month at 6:00 p.m. unless otherwise noted.

January 18	July 25
February 22	August 22
March 21	September 26
April 25	October 24
May 23	Thursday, November 21
June 27	Thursday, December 19

Motion to (retain/appoint) _____ as a member of Shenango Township Zoning hearing Board.

Motion to (retain/appoint) _____ as a member of Shenango Township Zoning hearing Board.

Motion to approve no employee pension contribution to the Non-uniformed Pension Plan for the year 2024.

Motion that the fifteen (15) holidays be set as follows:

New Year’s Day	Martin Luther King Day	President’s day
Good Friday	Memorial Day	Juneteenth
Fourth of July	Labor Day	Columbus Day
Veteran’s Day	Thanksgiving Day	Election Day

The Day after Thanksgiving & Christmas Day
The Day before or after New Year's Day

Motion to allow the Board of Supervisors to attend the State Conventions, with the Chairman to serve as the voting delegate.

Motion for three Supervisor and Township Treasurer to serve as signatories on behalf of the Board of Supervisors on financial documents.

V. Resolutions

Motion to _____ Resolution #1 of 2024 –Fee Schedule.

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #2 of 2024 –Payment of Insurances. Motion by

_____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #3 of 2024 – Appointing of Official Depositories.

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #4 of 2024 –Act 600

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #5 of 2024 –Appointment of Phillip Weiner & Co.

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #6 of 2024 –Disbursements between meetings.

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #7 of 2024 –Setting bond Amounts.

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #8 of 2024 –IRS Mileage

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #9 of 2024 –Appointing Conference Delegates

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #10 of 2024 –Roadmaster Abolishment

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #11 of 2024 –Intergovernmental Agreement
Public Works

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #12 of 2024 –Intergovernmental Agreement
Administration

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Resolution #13 of 2024 –STMP Grant Authorization.

Motion by _____ 2nd by _____ Board Discussion?

VI. Minutes

Minutes of December 2023 Regular Meeting

Motion by _____ 2nd by _____ Board Discussion?

VII. Staff Reports

- Planning Report – Mr. Data
- Fire Department Report – Chief Rishel
- Police –

VIII. Action Items

Motion to Approve Payroll Fund Expenses of \$

Motion by _____ 2nd by _____ Board Discussion?

Motion to Approve General Fund Expenses of \$

Motion by _____ 2nd by _____ Board Discussion?

Personnel

Motion to _____ the advertisement for the hiring of a full-time public works
employee.

Motion by _____ 2nd by _____ Board Discussion?

Motion to _____ Ordinance #1 of 2024 – Township Manager.

Motion by _____ 2nd by _____ Board Discussion?

Motion to (retain/appoint) _____ as Township Manager.

Motion to _____ , _____ to fill the vacant seat on the
Shenango Township Board of Supervisors.

Motion by _____ 2nd by _____ Board Discussion?

IX. Discussion Items

Shenango Commons

X. Adjournment

Seeing no further business or comments a motion to adjourn the meeting.

Motion by _____ 2nd by _____ Board Discussion?