

Organizational/Monthly Meeting
January 2, 2024

The regular monthly meeting of the Shenango Township Board of Supervisors was held on Tuesday, January 2, 2024, at 12:00 p.m. at the Shenango Township Municipal Building, with Supervisors Frank Augustine and Brandon Rishel present. Also present was Township Solicitor, Lou Perrotta.

Present at the Meeting:

Charles Johnson

The meeting was called to order and opened with a salute to the flag.

Mr. Rishel was sworn in for another 6 years.

Public Comment:

Charles Johnson wanted the supervisors to check into past ordinances and how they were numbered.

Reorganization:

Motion by Mr. Augustine second by Mr. Rishel to nominate Mr. Rishel, Temporary Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to nominate and elect Mr. Augustine as Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Augustine second by Mr. Rishel to nominate and elect Mr. Rishel as Vice-Chairman of the Board of Supervisors. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve the resignation of Al Burick as Shenango Township Supervisor.

Motion by Mr. Rishel second by Mr. Augustine to hold the Shenango Township Municipal Building, 1000 Willowbrook Road, as the place for the monthly Board of Supervisors Regular meetings and establishing the time of the regular meeting at 6.p.m. on the second Thursday of each month, unless otherwise noted. Motion carried.

February 8

March 14

April 11

May 9

June 13

**July 11-noon at Shenango Park

August 8

September 12

October 10

November 14

December 12

Motion by Mr. Rishel second by Mr. Augustine to designate the New Castle News for the publication of Township legal notices. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Albert Burick as Township Secretary. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Brittany McGuire as Assistant Township Secretary. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Al Burick as Township Treasurer.

Motion by Mr. Rishel second by Mr. Augustine to retain Mary Gay as Assistant Township Treasurer. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Lou Perrotta as Township Solicitor. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Ryan Long as Zoning Solicitor. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Bill McConnell as Special Counsel. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain RAR Engineering as Township Engineer. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Gateway Engineering as alternate Township Engineer. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain R Thre3 Design as alternate Township Engineer. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Taylor Engineering as alternate Township Engineer. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Tony Sbarra as the Sewage Enforcement Officer. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Thomas Maciareello as Township Payroll Service. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Tom McCosby as Township Building Inspector. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Justin Data as Township Zoning Officer. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to appoint Berkheimer and Associates as Earned Income and LST Tax Collector. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to appoint Lawrence County Tax Claim as Real Estate Transfer Tax Collector. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Albert Burick as Shenango Township representative to the Lawrence County Tax Collection Committee, with Lauren Chappell as the alternate. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Darrin Cwyner as the Shenango Township Chief of Police. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Justin Data as Emergency Management Coordinator. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Morgan Hill as Deputy Emergency Management Coordinator. Motion carried.

Motion by Mr. Rishel second by Mr. Burick to retain Albert Burick as the Right-to-Know Officer. Motion Carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Adam Garczewski as the Chairman of the Shenango Township Vacancy Board for a one (1) year term until the first Monday in January 2025. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Albert Burick as the representative to the Lawrence County League of Municipalities. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Frank Augustine as the alternate representative to the Lawrence County League of Municipalities. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Albert Burick as the Chief Administrative Officer of the Uniformed Pension Plan. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to schedule regular Shenango Township Planning Commission meetings on the second Tuesday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

January 9	July 9
February 13	August 13
March 12	September 10
April 9	October 8
May 14	November 12
June 11	December 10

Motion by Mr. Rishel second by Mr. Augustine to retain Alan Graziani, Fred Chiaverini, Diane Ostrowski, Joe Gaus, Jeannine Reamer and Andre D'Addio as members of the 2024 Shenango Township Park & Recreation Committee. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to retain Matt Kirby, Frank Augustine, Terri Flynn, Toni Perretti, and Jeff Ghem as members of the 2024 Shenango Township Pickleball Association Committee.

Motion by Mr. Rishel second by Mr. Augustine to schedule regular Shenango Park Board meetings on the third Monday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

February 19	July 15
March 18	August 19
May 20	September 16
June 17	October 21

Motion by Mr. Rishel and second by Mr. Augustine to schedule Shenango Township Zoning Hearings as needed on the fourth Thursday of the month at 6:00 p.m. unless otherwise noted. Motion carried.

January 18	July 25
February 22	August 22
March 21	September 26
April 25	October 24
May 23	Thursday, November 21
June 27	Thursday, December 19

Motion by Mr. Rishel second by Mr. Augustine to appoint Richard Zarone as a member of the Shenango Township Zoning Hearing Board.

Motion by Mr. Rishel second by Mr. Augustine to appoint John Dado as a member of the Shenango Township Zoning Hearing Board.

Motion by Mr. Rishel second by Mr. Augustine to approve no employee pension contribution to the Non-uniformed Pension Plan for the year 2024. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine that the fifteen (15) holidays be set as follows:

New Year's Day	Martin Luther King Day	President's Day
Good Friday	Memorial Day	Juneteenth
Fourth of July	Labor Day	Columbus Day
Veteran's Day	Thanksgiving Day	Election Day
The Day after Thanksgiving & Christmas Day		
The Day before or after New Year's Day		

Motion by Mr. Rishel second by Mr. Augustine to allow the Board of Supervisors to attend the State Conventions, with the Chairman to serve as the voting delegate. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine for three supervisors and Township Treasurer to serve as signatories on behalf of the Board of Supervisors on financial documents. Motion carried.

Resolutions:

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #1 of 2024-Fee Schedule. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #2 of 2024-Payment of Insurances. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #3 of 2024-Appointing of Official Depositories (Wesbanco). Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #4 of 2024-Act 600. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #5 of 2024-Appointment of Philip Weiner & Company (John Ruehle). Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #6 of 2024-Disbursements between meetings. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #7 of 2024-Setting bond amounts. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #8 of 2024- IRS Mileage. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #9 of 2024—Appointing Conference Delegates. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #10 of 2024-Roadmaster Abolishment. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #11 of 2024-Intergovernmental Agreement Public Works. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #12 of 2024-Intergovernmental Agreement Administration. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve Resolution #13 of 2024-STMP Grant Authorization. Motion carried.

Minutes:

Motion by Mr. Rishel second by Mr. Augustine to approve the minutes of the Regular Monthly Meeting of December 14, 2023. Motion carried.

Staff Reports:

Mr. Data (zoning) reported we had 83 building permits for the year and the fire department had 72 calls for the month of December.

Mr. Burick congratulated several fire fighters and police officers with over 25 years of service. Those individuals will be recognized at our Christmas Party.

Action Items:

Motion by Mr. Rishel second by Mr. Augustine to approve Payroll Fund expenses of \$162,957.56 (3 payrolls and longevity). Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to approve payment of the General Fund expenses of \$6,593.80. Motion carried.

Mr. Augustine announced that they will be stepping out to have an executive session for personnel.

Motion by Mr. Rishel second by Mr. Augustine to approve the advertisement for the hiring of a full-time public works employee. Motion approved.

Motion by Mr. Rishel second by Mr. Augustine to approve Ordinance #1 of 2024-Township Manager. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to appoint Albert Burick, III as Township Manager. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to appoint Joseph Pascoe to fill the vacant seat on the Shenango Township Board of Supervisors. Motion carried.

Motion by Mr. Rishel second by Mr. Augustine to allow the Township Manager to be a signee. Motion carried.

Discussion Items

Shenango Commons- Studio 175 will be moved mid April, Pizza Joe's will be opening up early February, Coney Island will be under roof by the end of the year and open between April and June, new roof on the old Stambaugh's, and water main tied in. Still nothing happening with the 87k s.f. Kmart building.

Adjournment

Motion by Mr. Rishel second by Mr. Augustine to adjourn the meeting.

Meeting adjourned at 1:05 p.m.